

REGULAR MEETING – Held November 18, 2021, at 5:30 p.m., at the Board of Education Office on Benton Road. Melanie Burkeen, Kelly Walker, Steve Shelby, Alice Shemwell, and Tiffany Watson were present.

The meeting was called to order by Chairman Melanie Burkeen.

## **RECOGNITION OF GUESTS**

### **LONE OAK INTERMEDIATE SCHOOL BOARD REPORT**

### **REIDLAND MIDDLE SCHOOL BOARD REPORT**

### **MINUTES OF PREVIOUS MEETING - 80**

Motion made by Steve Shelby and seconded by Alice Shemwell that the minutes from the regular meeting held October 28, 2021 be approved. Motion carried.

### **MONTHLY FINANCIAL REPORT - 81**

Motion made by Kelly Walker and seconded by Tiffany Watson that the Monthly Financial Report be approved as presented. Motion carried.

## **RECOGNITION OF PERSONNEL ACTIONS**

The Superintendent advised the Board of the following personnel actions to be entered into the official minutes.

### **Retirements**

Adrena Wooley – Custodian at McCracken County High School, effective November 1, 2021

### **Resignations**

Aymee Knight – FMD Special Needs Assistant/Certified Tutor/21<sup>st</sup> CCLC Aide at Hendron Lone Oak Elementary, effective November 1, 2021

Mario Johnson – Instructional Assistant at McCracken County High School, effective October 18, 2021

Sara Booher – 21<sup>st</sup> CCLC Instructional Assistant/21<sup>st</sup> CCLC Certified Tutor at Heath Elementary, effective October 21, 2021

Theresa Wray – Food Service Assistant at Heath Middle, effective October 14, 2021

Lisa Schmitt – Food Service Assistant at Hendron Lone Oak Elementary, effective January 3, 2022

Lynda Lyles – Bus Driver, effective October 20, 2021

Substitute Teacher – Aymee Knight

## **Personnel cont'd**

### **Transfers**

Tracy English – From Food Service Manager at Lone Oak Elementary to Day Shift Custodian at McCracken County High School, effective November 1, 2021

Lauren Holland – From Food Service Assistant at McCracken County High School to Food Service Assistant at Lone Oak Elementary, effective November 2, 2021

### **Appointments**

Penny Mullen – 3<sup>rd</sup> Grade Homeroom teacher at Reidland Elementary, effective October 21, 2021 at a salary commensurate with the teacher salary schedule

Madelynn Harper – Part-time Title I Instructional Assistant at Hendron Lone Oak Elementary, effective October 21, 2021 at a salary commensurate with the instructional assistant salary schedule

Michele Randis – Kindergarten Instructional Assistant at Heath Elementary School, effective October 16, 2021 at a salary commensurate with the instructional assistant salary schedule

Sydney Jenkins – RTI Instructional Assistant at McCracken County High School, effective October 19, 2021 at a salary commensurate with the instructional assistant salary schedule

Tammy Looper – FMD/SSE Special Needs Instructional Assistant at Hendron Lone Oak Elementary, effective October 28, 2021 at a salary commensurate with the instructional assistant salary schedule

Brittani Hodge – Districtwide Food Service Assistant, effective October 14, 2021 at a salary commensurate with the food service assistant salary schedule

Melissa Youngblood – Food Service Assistant at McCracken County High School, effective November 2, 2021 at a salary commensurate with the food service assistant salary schedule

Lexie Lindsey – Food Service Assistant at Reidland Middle, effective October 16, 2021 at a salary commensurate with the food service assistant salary schedule

Audreanna Fitzgerald – Academic Team Coach at Concord Elementary, effective October 25, 2021 at a salary commensurate with the increment salary schedule

Jasmine Perry – 6<sup>th</sup> Grade Girls Basketball Coach at Lone Oak Middle, effective October 14, 2021 at a salary commensurate with the increment salary schedule

Gregory Webb – 6<sup>th</sup> Grade Boys Basketball Coach at Lone Oak Middle, effective October 14, 2021 at a salary commensurate with the increment salary schedule

Jacqueline Roof – 7<sup>th</sup> Grade/8<sup>th</sup> Grade Girls Basketball Coach at Heath Middle, effective October 16, 2021 at a salary commensurate with the increment salary schedule

John Howard – Lady Mustang Little League Coordinator at McCracken County High School, effective November 5, 2021 at a salary commensurate with the increment salary schedule

Kimberly Reeves – ESS Coordinator at Reidland Middle, effective October 16, 2021 at a salary commensurate with the set rate for the position

## **Appointments cont'd**

Tara Hite – Professional Development Coordinator at Reidland Middle, effective October 16, 2021 at a salary commensurate with the set rate for the position

21<sup>st</sup> CCLC Before/After School Instructional Assistant – Sara Booher (Heath Elementary)

21<sup>st</sup> CCLC Before/After School Student Worker – Emily Carter, Carson Sullivan (Reidland Elementary)

21<sup>st</sup> CCLC After School Certified Tutor – Haley Rackley, Patricia Futrell (Heath Elementary)

Certified Tutors – Ashley Green, Crystal Joyce, Kim Green (Lone Oak Elementary); Jennifer Tucker (MCHS)

Child Care Workers – Allison Taylor (Lone Oak Elementary Little Acorns); Briah Cook (Lone Oak Intermediate Morning/Afternoon Chill)

Substitute Staff Support Secretary – Kayla Hays

Substitute Food Service Assistant – Sara Stratton

Substitute Teachers – Alissa Cunningham, Rosa Gonzalez, Dana Swadley, Rhonda Wagoner, Amanda Hines

## **SUPERINTENDENT REPORT**

The Superintendent presented a report on district activities, as well as, updated data related to COVID.

## **BOARD OF EDUCATION REPORT**

No report was presented.

## **CONSENT AGENDA - 82**

Motion made by Kelly Walker and seconded by Steve Shelby that items listed on the Consent Agenda be approved. Motion carried.

Approval of the Submission of a State Farm Good Neighbor Grant on behalf of Hendron Lone Oak Elementary

Approved the submission of a State Farm Good Neighbor grant.

Approval of the Receipt of a Carson-Myre Grant on behalf of Lone Oak Middle School

Approved the receipt of a Carson-Myre grant.

Memorandum of Agreement with University of Kentucky

Approved the Memorandum of Agreement with University of Kentucky for student teaching and clinical practice for the 2021-2022 school year.

**Consent Agenda cont'd**

Memorandum of Agreement with West Kentucky Community and Technical College

Approved the Memorandum of Agreement with West Kentucky Community and Technical College for dual credit opportunities.

KETS (Kentucky Education Technology System) – 1<sup>st</sup> Offer of Assistance FY2022

Approved accepting the offer of assistance and match equally with Board funds at the present time.

MCPS Section 504 Procedures Revised 2021

Approved MCPS Section 504 Procedures, updated for 2021.

Request for Use of School Property

Approved the requests for use of school property, as presented.

Superintendent and Treasurer Financial Report

Reported on the monthly expenses from the Superintendent's and Treasurer's budgets.

Educational Field Trips

Approved the educational field trips as listed.

<b><u>SCHOOL</u></b>	<b><u>ORGANIZATION</u></b>	<b><u>DESTINATION</u></b>	<b><u>DATES</u></b>
MCHS	Coed Cheer	Winchester, KY	12/10 – 12/11
Heath Elementary	2 <sup>nd</sup> Grade	Union City, TN	12/13
MCHS	Coed Cheer	Orlando, FL	2/9 – 2/14
MCHS	Softball	Pensacola, FL	4/2 – 4/9

**PRIOR APPROVAL**

<b><u>SCHOOL</u></b>	<b><u>ORGANIZATION</u></b>	<b><u>DESTINATION</u></b>	<b><u>DATES</u></b>
MCHS	Cross Country	Lexington, KY	10/29 – 10/30
MCHS	Band	Lexington, KY	10/30 – 10/31
MCHS	FFA	Hardinsburg, KY	11/4
MCHS	FFA	Beaver Dam, KY	11/6

**Consent Agenda cont'd**

Schoolwide Fundraising Requests

Approved the schoolwide fundraising requests as listed.

<b>SCHOOL</b>	<b>GROUP</b>	<b>PROJECT</b>	<b>DATES</b>
Lone Oak Elementary	PTO	Santa's Workshop	12/6 – 12/9

**PRIOR APPROVAL**

<b>SCHOOL</b>	<b>GROUP</b>	<b>PROJECT</b>	<b>DATES</b>
Lone Oak Elementary	PTO	Spirit Shop	11/2 – 11/14
Lone Oak Elementary	PTO	Domino's Spirit Day	11/9

Leave of Absence

Approved the following leaves of absence:

Sherri Doom – medical leave of absence, effective October 15, 2021 and extending through October 27, 2021

Christina Looper – maternity leave of absence, effective September 20, 2021 and extending through November 29, 2021

Shauna Harris – leave of absence, effective October 11 – 15, 2021

Jessica Harned – medical leave of absence, effective October 11, 2021 and extending until further notice

Elizabeth Davison – medical leave of absence, effective October 15, 2021 and extending through October 25, 2021

Regina Nutt – extension of medical leave of absence (workers' comp) extending through November 18, 2021

Katherine Allen – medical leave of absence, effective October 19, 2021 and extending through November 22, 2021

Kirksee Snider – medical leave of absence, effective September 16, 2021, September 20, 2021 through October 1, 2021, and October 13, 2021

Kelsey Bivens – medical leave of absence, effective October 22, 2021 and extending through November 8, 2021

Erica Parrott – maternity leave of absence, effective January 20, 2022 and extending through March 14, 2022

Elizabeth Harned – medical leave of absence, effective August 30, 2021 and extending through October 11, 2021

## **Leave of Absence cont'd**

### **Pre-Approved Leave of Absence**

#### **2021**

Christina Looper – September 8 – 17

Tammy Patterson – September 14 – 17, September 20 – 22

Sara Booher – September 2 – 3, September 7 – 10

Amy Burnett – September 3, September 7 – 10

Alona Wheeler – August 16 – 17, August 19 – 20, August 23 – 27, August 30 – 31,  
September 1 - 3

Alicia Brophy – September 2 – 3, September 7 – 10

Karla Lindsey – August 30 – 31, September 1 – 3

Denise Perrin – September 7 – 10, September 13 – 14

Elizabeth Harned – August 16 – 27

### **2022 GOVERNOR'S SCHOLARS SELECTION COMMITTEE MEMBER**

Appointed Alice Shemwell to serve as the Board of Education member on the 2022 Governor's Scholars Selection Committee.

### **SCHOOL CALENDAR FOR 2022-2023 – FIRST READING**

Presented the 2022-2023 school calendar as a first reading.

### **REQUEST APPROVAL OF THE HEATH MIDDLE SCHOOL GYMNASIUM HVAC CONSTRUCTION DOCUMENTS - 83**

Motion made by Steve Shelby and seconded by Tiffany Watson to approve the Heath Middle School gymnasium HVAC construction documents for submittal to the Division of Facilities Management. Motion carried.

### **REQUEST FOR PERMISSION TO APPROVE ADVERTISING FOR BIDS FOR THE PROPOSED HEATH MIDDLE SCHOOL GYMNASIUM HVAC PROJECT - 84**

Motion made by Kelly Walker and seconded by Steve Shelby to approve granting permission to advertise for bids the proposed Heath Middle School gymnasium HVAC project. Motion carried.

### **REQUEST APPROVAL OF THE REIDLAND MIDDLE SCHOOL GYMNASIUM HVAC CONSTRUCTION DOCUMENTS - 85**

Motion made by Alice Shemwell and seconded by Tiffany Watson to approve the Reidland Middle School gymnasium HVAC construction documents for submittal to the Division of Facilities Management. Motion carried.

**REQUEST FOR PERMISSION TO APPROVE ADVERTISING FOR BIDS FOR THE PROPOSED REIDLAND MIDDLE SCHOOL GYMNASIUM HVAC PROJECT - 86**

Motion made by Steve Shelby and seconded by Kelly Walker to approve granting permission to advertise for bids the proposed Reidland Middle School gymnasium HVAC project. Motion carried.

**REQUEST APPROVAL OF THE OLD LONE OAK MIDDLE SCHOOL TO LONE OAK INTERMEDIATE SCHOOL RENOVATION DESIGN DEVELOPMENT DOCUMENTS - 87**

Motion made by Kelly Walker and seconded by Steve Shelby to approve the old Lone Oak Middle School to Lone Oak Intermediate School renovation design development documents for submittal to the Division of Facilities Management. Motion carried.

**REQUEST FOR PERMISSION TO APPROVE ADVERTISING FOR BIDS FOR THE PROPOSED LONE OAK MIDDLE SCHOOL TO LONE OAK INTERMEDIATE SCHOOL RENOVATION PROJECT - 88**

Motion made by Tiffany Watson and seconded by Alice Shemwell to approve granting permission to advertise for bids the proposed Lone Oak Middle School to Lone Oak Intermediate School renovation project. Motion carried.

**REQUEST APPROVAL OF THE HEATH MIDDLE SCHOOL AUDITORIUM HVAC BG-1 DOCUMENTS - 89**

Motion made by Steve Shelby and seconded by Tiffany Watson to approve the Heath Middle School Auditorium HVAC BG-1 documents for submittal to the Division of Facilities Management. Motion carried.

**REQUEST FOR PERMISSION TO ENTER INTO A CONTRACT WITH MARCUM ENGINEERING FOR THE HEATH MIDDLE SCHOOL AUDITORIUM HVAC PROJECT - 90**

Motion made by Kelly Walker and seconded by Steve Shelby to approve entering into a contract with Marcum Engineering for the Heath Middle School Auditorium HVAC project. Motion carried.

**ORDERS OF THE TREASURER - 91**

Motion made by Steve Shelby and seconded by Tiffany Watson that the Orders of the Treasurer for payment of bills be approved and payment be authorized. Motion carried.

**EXECUTIVE SESSION - 92**

Motion made by Kelly Walker and seconded by Steve Shelby that the Board go into Executive Session under KRS 61.810(c) for the purpose of discussing pending litigation in the case of *Jimmie Terrell v. Steve Carter, et al.*, 21-CI-772 (McCracken Circuit Ct.) and to hear and receive legal advice from the Board's attorney. Motion carried.

**RETURN TO REGULAR SESSION - 93**

Motion made by Kelly Walker and seconded by Steve Shelby that the Board return to regular session. Motion carried.

Chairman Melanie Burkeen announced that no action was taken in Executive Session.

**ADJOURNMENT - 94**

Motion made by Steve Shelby and seconded by Kelly Walker that the meeting adjourn. Motion carried.