

REGULAR MEETING – Held November 19, 2020, at 5:30 p.m., at the Board of Education Office on Benton Road. Chris Taylor, Steve Shelby, Kelly Walker, and Tiffany Watson were present in person. Melanie Burkeen was present via video teleconference.

The meeting was called to order by Chairman Chris Taylor.

**APPROVAL OF AGENDA ADDENDUM - 48**

Motion made by Kelly Walker and seconded by Tiffany Watson to add Item H to the agenda. Motion carried.

**APPROVAL OF AGENDA ADDENDUM - 49**

Motion made by Steve Shelby and seconded by Tiffany Watson to add Item I to the agenda. Motion carried.

**RECOGNITION OF GUESTS**

**LONE OAK INTERMEDIATE SCHOOL BOARD REPORT**

**REIDLAND MIDDLE SCHOOL BOARD REPORT**

**MINUTES OF PREVIOUS MEETING - 50**

Motion made by Kelly Walker and seconded by Steve Shelby that the minutes from the regular meeting held October 29, 2020 be approved. Motion carried.

**MINUTES OF PREVIOUS MEETING - 51**

Motion made by Steve Shelby and seconded by Tiffany Watson that the minutes from the special meeting held November 11, 2020 be approved. Motion carried.

**MONTHLY FINANCIAL REPORT - 52**

Motion made by Kelly Walker and seconded by Tiffany Watson that the Monthly Financial Report be approved as presented. Motion carried.

**RECOGNITION OF PERSONNEL ACTIONS**

The Superintendent advised the Board of the following personnel actions to be entered into the official minutes.

**Retirements**

Kelly Stafford – Special Needs Instructional Assistant at Hendron Lone Oak Elementary, effective January 1, 2021

## **Recognition of Personnel Actions cont'd**

### **Resignations**

Christa Copeland – School Nurse at Reidland Intermediate/Reidland Middle, effective October 23, 2020

Lacy Halligan – School Nurse at Lone Oak Elementary/Lone Oak Intermediate, effective November 16, 2020

Tara Sloan – FMD Special Needs Assistant at Lone Oak Middle, effective October 19, 2020

Stacy McCune – Special Needs Assistant at Heath Middle, effective October 30, 2020

Julia Veres – FMD Special Needs Assistant/21<sup>st</sup> CCLC Instructional Assistant at Heath Elementary, effective November 13, 2020

Nancy Hogancamp – Custodian at Hendron Lone Oak Elementary/Heath Elementary, effective November 4, 2020

Hailey Morris – Bus Monitor, effective November 13, 2020

Substitute Custodian – Dewayne Harris

### **Transfers**

Laura Paige Godwin – From Staff Support Secretary at Heath Elementary to School Secretary at Heath Elementary, effective October 21, 2020

Gregory Webb – From SSE Special Needs Assistant at Lone Oak Middle to Instructional Assistant at Lone Oak Middle, effective November 1, 2020

Renee Binford – From Instructional Assistant at Concord Elementary to Special Education Instructional Assistant at Concord Elementary, effective October 27, 2020

Kimberly Yates – From full-time Custodian at Reidland Elementary to .5 Custodian at Reidland Elementary, effective October 29, 2020

### **Appointments**

Elizabeth Cochran – FMD/SSE Special Needs Instructional Assistant at Lone Oak Middle, effective October 26, 2020 at a salary commensurate with the instructional assistant salary schedule

Gary Collier – FMD/SSE Special Needs Instructional Assistant at Lone Oak Middle, effective November 4, 2020 at a salary commensurate with the instructional assistant salary schedule

Hannah Fretwell – Bus Driver Trainee, effective October 21, 2020 at a salary commensurate with the bus driver trainee salary schedule

Carlos Johnson – Bus Driver, effective October 14, 2020 at a salary commensurate with the bus driver salary schedule

Andrew Weitlauf – PM Custodian at Heath Middle, effective November 6, 2020 at a salary commensurate with the custodian salary schedule

Alan Sullivan – Chromebook Coordinator at Lone Oak Middle, effective October 21, 2020 at a salary commensurate with the increment salary schedule

## **Appointments cont'd**

Donald Heath – Yearbook Sponsor at McCracken County High School, effective October 30, 2020 at a salary commensurate with the increment salary schedule

Chancie Coleman – Districtwide 7<sup>th</sup> Grade Head Volleyball Coach, effective October 21, 2020 at a salary commensurate with the increment salary schedule

Steven Spadafino – Districtwide Middle School Head Wrestling Coach, effective October 21, 2020 at a salary commensurate with the increment salary schedule

RTI Certified Tutor – Stephanie Edwards (Lone Oak Intermediate)

21<sup>st</sup> CCLC Certified Tutor – Leigh Powers (Lone Oak Middle)

21<sup>st</sup> CCLC Instructional Assistant – Ashlea Barde (Hendron Lone Oak Elementary)

21<sup>st</sup> CCLC Before/After School Student Worker – Amber Brown (Reidland Elementary)

Classified Tutor – Amber Davis (Reidland Intermediate)

Substitute Instructional Assistant – Gary Collier, Brittany Lindberg

Substitute Teachers – Stephanie Edwards, Shelbi Fields, Ashley Grimm, Molly Horton, Cathy McAlister

## **ATTENDANCE REPORT**

No report was presented.

## **INSTRUCTION REPORT**

The Instruction Report was presented.

## **TRANSPORTATION REPORT**

No report was presented.

## **MAINTENANCE/FACILITIES REPORT**

The Maintenance/Facilities Report was presented.

## **SCHOOL RESOURCE OFFICER**

No report was presented.

## **SUPERINTENDENT REPORT**

The Superintendent presented updated data related to COVID, as well as, a report on district activities.

## **BOARD OF EDUCATION REPORT**

No report was presented.

## **ITEM MOVED TO DISCUSSION**

Item #7 on the Consent Agenda, Job Description for Community Outreach and Diversity Coordinator, was pulled and moved to discussion.

## **CONSENT AGENDA - 53**

Motion made by Kelly Walker and seconded by Tiffany Watson that items listed on the Consent Agenda, with the exception of Item #7, be approved. Motion carried.

### Approval of the Submission of 21<sup>st</sup> Century Grant Applications to KDE on behalf of Heath Middle, Reidland Middle, and Reidland Elementary Schools

Approved the submission of 21<sup>st</sup> Century Grants to the Kentucky Department of Education.

### Approval of the Receipt of Two Classics for Kids Matching Grants

Approved the receipt of two Classics for Kids matching grants.

### Approval of the Receipt of a Dollar General Youth Literacy Grant on behalf of Heath Elementary

Approved the receipt of a Dollar General Youth Literacy grant.

### Contract between Reidland Intermediate School and Lifetouch

Approved the contract between Reidland Intermediate School and Lifetouch for fall and spring student pictures.

### Professional Negotiations with McCracken County Education Association

Accepted the request of MCEA to engage in negotiations for teachers represented by MCEA.

### Employee One-Time Fringe Benefit

Approved the employee one-time fringe benefit, as presented.

### Revision to the 2020-2021 Salary Schedule

Approved the revision to the 2020-2021 Salary Schedule.

### Personal Service Contracts

Approved the personal service contracts, as presented.

**Consent Agenda cont'd**

Superintendent and Treasurer Financial Report

Reported on the monthly expenses from the Superintendent's and Treasurer's budgets.

Schoolwide Fundraising Requests

Approved the schoolwide fundraising requests as listed.

PRIOR APPROVAL

<u>SCHOOL</u>	<u>GROUP</u>	<u>PROJECT</u>	<u>DATES</u>
Hendron Lone Oak Elem	PTO	Box Tops for Education	10/2-10/27
Hendron Lone Oak Elem	PTO	Clothing/Mask Sales	11/1 - 12/4
Hendron Lone Oak Elem	PTO	Scholastic Book Fair	11/16 - 12/11

Leave of Absence

Approved the following leaves of absence:

Brian Jarvis – medical leave of absence, effective October 14, 2020 and extending through October 23, 2020

Samantha Heath – maternity leave of absence, effective November 21, 2020 and extending through March 1, 2021

Christina Hughes – maternity leave of absence, effective October 20, 2020 and extending for a period of twenty days (sick time)

Michelle McBride McGlenon – medical leave of absence, effective October 20, 2020 and extending through November 16, 2020

Lisa Neal – medical leave of absence, effective October 19, 2020 and extending through October 23, 2020

Arlington Carroll – medical leave of absence, effective October 20, 2020 and extending through October 28, 2020

Matthew Shaun Thomas – medical leave of absence, effective December 12, 2020 and extending for a period of two weeks

John Blewett – extension of medical leave of absence, effective October 22, 2020 and extending through December 30, 2020

Nancy Hogancamp – medical leave of absence, effective October 5, 2020 and extending through November 2, 2020

Jeanette Ramirez – extension of medical leave of absence, effective October 21, 2020 and extending until such time as she is released to return to work

Lola Giltner – medical leave of absence, effective October 30, 2020 and extending for a period of two weeks

Tara Byers – maternity leave of absence, effective November 26, 2020 and extending through April 12, 2021

**Leave of Absence cont'd**

Richard Elliott – medical leave of absence, effective November 4, 2020 and extending through November 11, 2020 or until such time as he is released to return to work

**JOB DESCRIPTION FOR COMMUNITY OUTREACH AND DIVERSITY COORDINATOR - 54**

Motion made by Kelly Walker and seconded by Tiffany Watson to approve the job description for Community Outreach and Diversity Coordinator. Motion carried.

**DATA LINK DOOR ACCESS PROPOSAL - 55**

Motion made by Tiffany Watson and seconded by Kelly Walker to approve the purchase of S2 door access with Data Link. Motion carried.

**2021 GOVERNOR'S SCHOLARS SELECTION COMMITTEE MEMBER**

Appointed Melanie Burkeen as the board member representative to serve on the 2021 Governor's Scholars Selection Committee.

**SCHOOL CALENDAR FOR 2021-2022 – FIRST READING**

Presented the 2021-2022 school calendar as a first reading.

**REQUEST APPROVAL OF THE CONCORD ELEMENTARY SCHOOL COOLING TOWER REPLACEMENT BG-4 DOCUMENTS - 56**

Motion made by Steve Shelby and seconded by Kelly Walker to approve the Concord Elementary School Cooling Tower Replacement BG-4 document for submittal to the Division of Facilities Management. Motion carried.

**REQUEST APPROVAL OF THE LONE OAK INTERMEDIATE SCHOOL GYMNASIUM HVAC REPLACEMENT BG-5 DOCUMENTS - 57**

Motion made by Kelly Walker and seconded by Steve Shelby that no action be taken on this item. Motion carried.

**REQUEST APPROVAL OF THE REIDLAND PARKING LOT IMPROVEMENTS BG-5 DOCUMENTS - 58**

Motion made by Kelly Walker and seconded by Steve Shelby that no action be taken on this item. Motion carried.

**REQUEST APPROVAL OF THE LONE OAK INTERMEDIATE SCHOOL HVAC GYMNASIUM REPLACEMENT BG-4 DOCUMENTS - 59**

Motion made by Tiffany Watson and seconded by Steve Shelby to approve the Lone Oak Intermediate School HVAC Gymnasium Replacement BG-4 document for submittal to the Division of Facilities Management. Motion carried.

**REQUEST APPROVAL OF THE REIDLAND SCHOOLS CAMPUS SITE IMPROVEMENTS BG-4 DOCUMENTS - 60**

Motion made by Kelly Walker and seconded by Tiffany Watson to approve the Reidland Schools Campus Site Improvements BG-4 document for submittal to the Division of Facilities Management. Motion carried.

**ORDERS OF THE TREASURER - 61**

Motion made by Kelly Walker and seconded by Tiffany Watson that the Orders of the Treasurer for payment of bills be approved and payment be authorized. Motion carried.

**ADJOURNMENT - 62**

Motion made by Steve Shelby and seconded by Tiffany Watson that the meeting adjourn. Motion carried.