

REGULAR MEETING – Held January 19, 2023, at 5:30 p.m., at the Board of Education Office on Benton Road. Steve Shelby, Kelly Walker, Sheila Cruse-Johnston, Alice Shemwell, and Tiffany Watson were present.

The meeting was called to order by Chairman Steve Shelby.

### **NOMINATIONS FOR BOARD CHAIRMAN**

Superintendent Steve Carter opened the floor for nominations for Board Chairman. Steve Shelby was nominated by Kelly Walker. Hearing no other nominations, Mr. Carter declared nominations cease.

### **ELECTION OF BOARD CHAIRMAN - 84**

Motion made by Kelly Walker and seconded by Alice Shemwell that Steve Shelby be re-elected Chairman of the McCracken County Board of Education for a period of one year. Motion carried.

### **NOMINATIONS FOR BOARD VICE-CHAIRMAN**

Superintendent Steve Carter opened the floor for nominations for Board Vice-Chairman. Kelly Walker was nominated by Alice Shemwell . Hearing no other nominations, Mr. Carter declared nominations cease.

### **ELECTION OF BOARD VICE-CHAIRMAN - 85**

Motion made by Alice Shemwell and seconded by Tiffany Watson that Kelly Walker be re-elected Vice-Chairman of the McCracken County Board of Education for a period of one year. Motion carried.

### **APPROVAL OF AGENDA ADDENDUM - 86**

Motion made by Kelly Walker and seconded by Alice Shemwell to add Item J, K and L to the agenda. Motion carried.

### **RECOGNITIONS**

#### **Staff Recognitions**

- Teacher Spotlight
- Staff Members Achieving National Board Certification and Rank Changes for 2022

#### **School Board Recognition**

- McCracken County Board of Education - Recognized for Their Service to McCracken County Public Schools

### **RECOGNITION OF GUESTS**

## **CONCORD ELEMENTARY SCHOOL BOARD REPORT**

## **LONE OAK MIDDLE SCHOOL BOARD REPORT**

### **MINUTES OF PREVIOUS MEETING - 87**

Motion made by Alice Shemwell and seconded by Tiffany Watson that the minutes from the regular meeting held December 15, 2022 be approved. Motion carried.

### **MONTHLY FINANCIAL REPORT - 88**

Motion made by Kelly Walker and seconded by Alice Shemwell that the Monthly Financial Report be approved as presented. Motion carried.

### **RECOGNITION OF PERSONNEL ACTIONS**

The Superintendent advised the Board of the following personnel actions to be entered into the official minutes.

#### **Resignations**

Stacey Treece – Guidance Counselor at Concord Elementary, effective January 31, 2023

Jawana Spivey – Staff Support Secretary at McCracken Regional School, effective December 19, 2022

Jerry Bean – Bus Driver, effective December 31, 2022

Jody Guill – Bus Driver, effective January 3, 2023

Karlie Wentworth – Title I Instructional Assistant at Hendron Lone Oak Elementary, effective December 14, 2022

Lexie Lindsey – Food Service Assistant at Reidland Middle, effective January 2, 2023

Jeremy Bushey – 21<sup>st</sup> CCLC Instructional Assistant at Hendron Lone Oak Elementary, effective December 13, 2022

Natalie Record – 21<sup>st</sup> CCLC Instructional Assistant at Heath Elementary, effective December 5, 2022

Rebecca Cassidy – Jr. Varsity Volleyball Coach at McCracken County High School, effective December 3, 2022

Michelle Buchanan – Girls Little League Basketball Coordinator (booster paid) at McCracken County High School, effective December 14, 2022

Substitute Custodian – Jamie Joyner

#### **Transfers**

Crissy Courtney – From LBD teacher at McCracken County High School to FMD teacher at McCracken County High School, effective January 3, 2023

Jesse Byrd – From FMD teacher at McCracken County High School to LBD teacher at McCracken County High School, effective January 3, 2023

## **Transfers cont'd**

Timothy Jackson – From Vehicle Mechanic to Part-time Custodian at Hendron Lone Oak Elementary, effective December 8, 2022

Michelle McGlenon – From Transportation Clerical Assistant to Vehicle Mechanic, effective December 21, 2022

Sheila Davis – From Kindergarten Instructional Assistant at Hendron Lone Oak Elementary to Staff Support Secretary at Heath Middle, effective January 2, 2023

Kati Newsome – From Staff Support Secretary at Heath Middle to School Secretary at Heath Middle, effective January 1, 2023

Sydney Jenkins – From RTI Instructional Assistant at McCracken County High School to Special Needs Instructional Assistant at McCracken County High School, effective September 15, 2022

Timothy Jackson – From Part-time Custodian at Hendron Lone Oak Elementary to Full-time Custodian at Hendron Lone Oak Elementary, effective December 8, 2022

Tara Root – From Food Service Assistant at Hendron Lone Oak Elementary to Food Service Manager at Hendron Lone Oak Elementary, effective December 10, 2022

Madison Cadwell – From Districtwide Floating Food Service Assistant (5 hrs/day) to full-time Food Service Assistant (7 hrs/day) at McCracken County High School, effective December 8, 2022

Lisa Owen – From Food Service Assistant at Reidland Elementary to Bus Driver, effective January 6, 2023

Deborah Shockley – From Food Service Assistant at Lone Oak Elementary to Bus Monitor, effective December 20, 2022

Alisha Winters – From Bus Driver to Food Service Assistant at Reidland Elementary, effective January 6, 2023

Taryn Aulph – From Bus Monitor to Food Service Assistant at Reidland Elementary, effective December 8, 2022

## **Appointments**

Layce Nichols – K-5 Teacher at Heath Elementary, effective December 10, 2022 at a salary commensurate with the teacher salary schedule

Sarah Adams – Instructional Assistant at Lone Oak Elementary, effective December 8, 2022 at a salary commensurate with the instructional assistant salary schedule

Glenn Clark – Districtwide Maintenance Worker, effective January 2, 2023 at a salary commensurate with the maintenance worker salary schedule

Christine Graham – Food Service Assistant at Reidland Elementary, effective December 15, 2022 at a salary commensurate with the food service assistant salary schedule

Melissa Ringstaff – Food Service Assistant at McCracken County High School, effective January 3, 2023 at a salary commensurate with the food service assistant salary schedule

Kelli Robertson – Food Service Assistant at Hendron Lone Oak Elementary, effective January 3, 2023 at a salary commensurate with the food service assistant salary schedule

## **Appointments cont'd**

Jody Guill – Bus Driver, effective December 7, 2022 at a salary commensurate with the bus driver salary schedule

Brittany Dixon – Bus Driver, effective December 15, 2022 at a salary commensurate with the bus driver salary schedule

Rob Ison – Bus Driver, effective December 15, 2022 at a salary commensurate with the bus driver salary schedule

Shawn Barber – Gifted/Talented Curriculum Coordinator at Reidland Middle, effective December 10, 2022 at a salary commensurate with the increment salary schedule

Kristin Sickling – Yearbook Sponsor at Reidland Middle, effective December 10, 2022 at a salary commensurate with the increment salary schedule

Karlie Wentworth – Girls Soccer Coach at Lone Oak Middle, effective December 7, 2022 at a salary commensurate with the increment salary schedule

Matthew Rickman – 6<sup>th</sup> Grade Girls Basketball Team Coach at Reidland Middle, effective December 10, 2022 at a salary commensurate with the increment salary schedule

Bailey Arnett – Archery Head Coach at McCracken County High School, effective December 10, 2022 at a salary commensurate with the increment salary schedule

Alexis Rudy – Girls Little League Basketball Coordinator at McCracken County High School, effective December 20, 2022 at a salary commensurate with the increment salary schedule

Brenden Grant – Assistant Bowling Coach at McCracken County High School, effective January 2, 2023 at a salary commensurate with the increment salary schedule

21<sup>st</sup> CCLC Instructional Assistants – Macey Boutwell, Leslie Ravens (Hendron Lone Oak Elementary); Avery Collins (Lone Oak Elementary)

Districtwide Certified Tutors – Maria Long, Kalen Parker, Amber Humphrey, Brittany Donnelly, Stephanie Rathgeber, Barbara Evans, Michele Howard, Meaghan Schoensiegel, Paula Fields

Substitute Instructional Assistant – Avery Collins

Substitute Food Service Assistant – Mary Price

Substitute Events Driver – Kalen Parker

Substitute Bus Driver – Jerry Bean

Substitute Custodian – Jamie Joyner

Substitute Teachers – Belle Kelley, Robin Goff, Robert Proctor, Victoria Campbell, Mitchell McClain, Cody Heffelfinger, Anna Gibson, Angela Stanton

## **ATTENDANCE REPORT**

The attendance report was presented.

## **SUPERINTENDENT REPORT**

The Superintendent presented a report on district activities.

## **BOARD OF EDUCATION REPORT**

No report was presented.

### **CONSENT AGENDA - 89**

Motion made by Kelly Walker and seconded by Tiffany Watson that items listed on the Consent Agenda be approved. Motion carried.

#### Permanent Agreement for SCN Participation

Approved updating the agreement with the Division of School and Community Nutrition (SCN), as presented.

#### Approval of NCAC Agreement with IDEMIA

Approved the NCAC Agreement with IDEMIA for criminal background checks.

#### Approval of the 2022-23 Comprehensive District Improvement Plan

Approved the Comprehensive District Improvement Plan, as presented.

#### Request for Permission to Solicit Bids for Sewing Machines and Serger Machines

Approved granting permission to solicit bids for sewing machines and serger machines for McCracken County High School.

#### Request for Permission to Solicit Proposals for Weightlifting Equipment

Approved granting permission to solicit proposals for weightlifting equipment for McCracken County High School.

#### School Calendar 2023-24 McCracken Regional Juvenile Detention Center

Approved the McCracken Regional Juvenile Detention Center school calendar for the 2023-24 school year.

#### Paid Holiday Schedule for 12-Month Employees

Approved eleven (11) paid holidays for 12-month employees for the 2023-2024 school year, as presented.

#### Request for Use of School Property

Approved the requests for use of school property, as presented.

**Consent Agenda cont'd**

**Superintendent and Treasurer Financial Report**

Reported on the monthly expenses from the Superintendent's and Treasurer's budgets.

**Educational Field Trips**

Approved the educational field trips as listed.

<b>SCHOOL</b>	<b>ORGANIZATION</b>	<b>DESTINATION</b>	<b>DATES</b>
MCHS	Band	Mt. Juliet, TN	1/21
MCHS	Track & Field	Louisville, KY	1/29
MCHS	Band	Mt. Juliet, TN	2/4
MCHS	Wrestling	Lexington, KY	2/5
MCHS	Band	Louisville, KY	2/8 – 2/11
MCHS	Track & Field	Henderson, KY	2/11
MCHS	Wrestling	Louisville, KY	2/17 – 2/18
MCHS	Band	Lebanon, TN	2/18
MCHS	Wrestling	Winchester, KY	2/23 – 2/25
MCHS	Band	Owensboro, KY	2/25
MCHS	Band	Bowling Green, KY	2/26 – 2/28
MCHS	Band	Spring Hill, TN	3/4
MCHS	Track & Field	Louisville, KY	3/4
MCHS	Band	Munfordville, KY	3/11
MCHS	Band	Columbia, TN	3/18
MCHS	HOSA	Louisville, KY	3/23 – 3/25
MCHS	Band	Greenville, KY	3/24 – 3/25
MCHS	Band	Bowling Green, KY	4/1 – 4/2

**PRIOR APPROVAL**

<b>SCHOOL</b>	<b>ORGANIZATION</b>	<b>DESTINATION</b>	<b>DATES</b>
MCHS	Girls Basketball	Glendale, KY	1/7

**Leave of Absence**

Approved the following leaves of absence:

Tara Davidson – medical leave of absence, effective December 6, 2022 and extending for a period of six weeks

John Hudson – medical leave of absence, effective November 30, 2022 and extending through December 13, 2022

**Leave of Absence cont'd**

Heather Walker – medical leave of absence, effective December 9, 2022 and extending through January 9, 2023

Howard Faulkner – medical leave of absence, effective November 23, 2022 and extending through December 16, 2022

Julio Mejia Estrada – paternity leave of absence, effective November 28, 2022 and extending through December 16, 2022 and effective February 16, 2023 and extending through March 27, 2023

Jawana Spivey – extension of medical leave of absence, effective through January 2, 2023

Kelly Walker – extension of medical leave of absence, effective through December 26, 2022

Betty Hawes – extension of medical leave of absence, effective through January 3, 2023

Lexie Lindsey – emergency/sick leave of absence, effective December 12 – 16, 2022

Marty Barks – medical leave of absence, effective December 22, 2022 and extending for a period of four weeks

Alicia Brophy – medical leave of absence, effective December 8, 2022 and extending through December 16, 2022

Cathy England – medical leave of absence, effective December 19, 2022 and extending for a period of six weeks

Oliver Fell – medical leave of absence (Workers' Comp), effective January 10, 2023 and extending for a period of one week

N. Monica Jameson – medical leave of absence, effective January 3, 2023 and extending through February 3, 2023

Deborah Shockley – medical leave of absence, effective December 9, 2022 and extending through January 6, 2023

Patricia Armstrong – extension of medical leave of absence, effective through January 24, 2023

Michelle McGlenon – medical leave of absence, effective December 16, 2022 and extending through January 9, 2023

Ashley Woodruff – medical leave of absence, effective December 6, 2022 and extending through December 14, 2022

**CONSIDER APPROVAL OF A RESOLUTION AUTHORIZING A CONTRACT, RENT AND LEASE WITH THE McCRACKEN COUNTY SCHOOL DISTRICT FINANCE CORPORATION IN CONNECTION WITH THE McCRACKEN COUNTY SCHOOL DISTRICT FINANCE CORPORATION ENERGY CONSERVATION REVENUE BONDS, SERIES OF 2023, AND APPROVING ALL OTHER DOCUMENTS IN CONNECTION WITH THE BONDS - 90**

Motion made by Sheila Cruse-Johnston and seconded by Kelly Walker to approve a resolution authorizing a contract, rent and lease with the McCracken County School District Finance Corporation in connection with the McCracken County School District Finance Corporation Energy Conservation Revenue Bonds, Series of 2023, and approve all other documents in connection with the bonds. Motion carried.

**2023-2024 DRAFT BUDGET - 91**

Motion made by Kelly Walker and seconded by Alice Shemwell to approve the proposed draft budget for the 2023-2024 school year based on anticipated receipts and expenditures. Motion carried.

**APPROVAL OF THE RECOMMENDATIONS FOR IMPROVING THE SCHOOL NUTRITION AND PHYSICAL EDUCATION ENVIRONMENT AT McCracken County Public Schools - 92**

Motion made by Tiffany Watson and seconded by Sheila Cruse-Johnston to approve the Well SAT district scorecard and recommend that wellness plans are assessed and amended at a school level for any needed additions, as presented. Motion carried.

**REQUEST APPROVAL OF THE HENDRON LONE OAK ELEMENTARY SCHOOL COOLING TOWER REPLACEMENT REVISED BG-1 DOCUMENTS - 93**

Motion made by Kelly Walker and seconded by Alice Shemwell to approve the Hendron Lone Oak Elementary School cooling tower replacement revised BG-1 documents for submittal to the Division of Facilities Management. Motion carried.

**REQUEST APPROVAL OF THE DISTRICTWIDE GUARANTEED ENERGY SAVINGS CONTRACT REVISED BG-1 DOCUMENTS - 94**

Motion made by Alice Shemwell and seconded by Tiffany Watson to approve the districtwide guaranteed energy savings contract revised BG-1 documents for submittal to the Division of Facilities Management. Motion carried.

**REQUEST FOR AUTHORIZATION TO ENTER INTO A CONTRACT WITH ASCENDANT FACILITY PARTNERS, LLC FOR THE GUARANTEED ENERGY SAVINGS CONTRACT FOR THE DISTRICT - 95**

Motion made by Kelly Walker and seconded by Alice Shemwell to enter into a contract with Ascendant Facility Partners, LLC for the Guaranteed Energy Savings Contract for the district. Motion carried.

**REQUEST APPROVAL OF THE PROJECT DOCUMENTS, INCLUDING FINAL DRAWINGS AND SPECIFICATIONS FOR THE GUARANTEED ENERGY SAVINGS CONTRACT FOR THE DISTRICT - 96**

Motion made by Alice Shemwell and seconded by Tiffany Watson to approve the project documents, including final drawings and specifications for the Guaranteed Energy Savings Contract for submittal to the Division of Facilities Management. Motion carried.



**MEETING DATES: FEBRUARY 2023 THROUGH JANUARY 2024 - 97**

Motion made by Kelly Walker and seconded by Sheila Cruse-Johnston to set the meeting dates, times, and locations for the year, as follows:

February 16, 2023	August 17, 2023
March 16, 2023	September 21, 2023
April 20, 2023	October 26, 2023
May 9, 2023	November 16, 2023
June 15, 2023	December 14, 2023
July 20, 2023	January 18, 2024

Motion carried.

**APPROVAL OF RATIFICATION OF ADDENDUM TO THE PURCHASE CONTRACT FOR FARLEY ELEMENTARY SCHOOL - 98**

Motion made by Alice Shemwell and seconded by Tiffany Watson to approve the ratification of addendum to the purchase contract for Farley Elementary School, as presented. Motion carried.

**WHETHER TO DETERMINE A VACANCY WILL OCCUR IN THE OFFICE OF THE SUPERINTENDENT - 99**

Motion made by Kelly Walker and seconded by Alice Shemwell to determine that a vacancy will occur in the Office of Superintendent on July 1, 2023. Motion carried.

**KSBA SUPERINTENDENT SEARCH SERVICE - 100**

Motion made by Kelly Walker and seconded by Alice Shemwell to approve retaining the services of the Kentucky School Boards Association to assist in the search for a new Superintendent, and allow the Board Chair to execute any documents necessary to utilize their services. Motion carried.

**ORDERS OF THE TREASURER - 101**

Motion made by Kelly Walker and seconded by Tiffany Watson that the Orders of the Treasurer for payment of bills be approved and payment be authorized. Motion carried.

**EXECUTIVE SESSION - 102**

Motion made by Alice Shemwell and seconded by Sheila Cruse-Johnston that the Board go into Executive Session to discuss the following business, for the following reasons and under the following exceptions to KRS 61.810:

### **Executive Session cont'd**

1) To discuss matters concerning personnel pursuant to KRS 61.810(1)(f) because the information discussed might lead to the discipline or dismissal of an individual employee(s);

2) To hear a report from the attorney for the board on proposed litigation pursuant to KRS 61.810(1) (c) because the discussion in open session would be a waiver of the attorney/client privilege and have an adverse effect on said litigation.

Motion carried.

### **RETURN TO REGULAR SESSION - 103**

Motion made by Kelly Walker and seconded by Alice Shemwell that the Board return to regular session. Motion carried.

Chairman Steve Shelby announced that no action was taken in Executive Session.

### **ADJOURNMENT - 104**

Motion made by Kelly Walker and seconded by Alice Shemwell that the meeting adjourn. Motion carried.