

REGULAR MEETING – Held February 16, 2023, at 5:30 p.m., at the Board of Education Office on Benton Road. Steve Shelby, Kelly Walker, Sheila Cruse-Johnston, Alice Shemwell, and Tiffany Watson were present.

The meeting was called to order by Chairman Steve Shelby.

### **RECOGNITIONS**

- Teacher Spotlight

### **RECOGNITION OF GUESTS**

### **HENDRON LONE OAK ELEMENTARY SCHOOL BOARD REPORT**

### **LONE OAK ELEMENTARY SCHOOL BOARD REPORT**

### **MINUTES OF PREVIOUS MEETING - 106**

Motion made by Alice Shemwell and seconded by Tiffany Watson that the minutes from the special meeting held January 19, 2023 be approved. Motion carried.

### **MINUTES OF PREVIOUS MEETING - 107**

Motion made by Kelly Walker and seconded by Alice Shemwell that the minutes from the regular meeting held January 19, 2023 be approved. Motion carried.

### **MINUTES OF PREVIOUS MEETING - 108**

Motion made by Tiffany Watson and seconded by Sheila Cruse-Johnston that the minutes from the special meeting held February 13, 2023 be approved. Motion carried.

### **MONTHLY FINANCIAL REPORT - 109**

Motion made by Kelly Walker and seconded by Tiffany Watson that the Monthly Financial Report be approved as presented. Motion carried.

### **RECOGNITION OF PERSONNEL ACTIONS**

The Superintendent advised the Board of the following personnel actions to be entered into the official minutes.

#### **Retirements**

Steven Carter – Superintendent, Central Office, effective July 1, 2023

## **Personnel cont'd**

### **Resignations**

Sydney Kuiper – School Nurse at Concord Elementary, effective February 24, 2023

Karen Petter – Part-time Districtwide School Nurse, effective February 7, 2023

Tara Hite – 21<sup>st</sup> CCLC Site Coordinator/PD Coordinator at Reidland Middle, effective February 10, 2023

Amber Humphrey – Special Needs Instructional Assistant at McCracken County High School, effective January 20, 2023

Joy Menser – Special Needs Instructional Assistant at Reidland Intermediate, effective January 20, 2023

Joza McGregor – Special Needs Instructional Assistant at Reidland Elementary, effective February 10, 2023

Katie Walker – Instructional Assistant at Reidland Elementary, effective February 10, 2023

Patricia Futrell – Food Service Assistant at Heath Elementary, effective January 31, 2023

Paul Childers – Bus Driver, effective January 31, 2023

Elizabeth Thorn – Bus Driver, effective February 3, 2023

Megan Sears – 7<sup>th</sup> Grade Cheerleading Sponsor at Reidland Middle, effective January 23, 2023

Leslie Ravens – 21<sup>st</sup> CCLC Instructional Assistant at Hendron Lone Oak Elementary, effective February 5, 2023

Substitute Teacher – Andrea Beavers

### **Transfers**

Christina Looper – From .9 Math teacher at McCracken County High School to full-time Math teacher at McCracken County High School, effective January 20, 2023

Darla Carper – From Part-time Instructional Assistant at Hendron Lone Oak Elementary to full-time Instructional Assistant at McCracken Regional School, effective January 9, 2023

Jerry Bean – From .5 Custodian (timesheet/max 20 hrs/week) at Heath Elementary to .5 Custodian (contract/benefits) at Heath Elementary, effective January 13, 2023

### **Appointments**

Megan Fisher – Allied Health Nursing teacher at McCracken County High School, effective February 2, 2023 at a salary commensurate with the teacher salary schedule

Sally Moser – .5 Title I Instructional Assistant at Hendron Lone Oak Elementary, effective January 17, 2023 at a salary commensurate with the instructional assistant salary schedule

Amy Brazzell – Kindergarten Instructional Assistant at Hendron Lone Oak Elementary, effective January 9, 2023 at a salary commensurate with the instructional assistant salary schedule

## **Appointments cont'd**

Norma Molina – Food Service Assistant at Lone Oak Elementary, effective January 9, 2023 at a salary commensurate with the food service assistant salary schedule

Caron Fox – Food Service Assistant at Reidland Intermediate/Reidland Middle, effective January 17, 2023 at a salary commensurate with the food service assistant salary schedule

Christina Ashbrook – Food Service Assistant at Hendron Lone Oak Elementary, effective January 19, 2023 at a salary commensurate with the food service assistant salary schedule

Ashley Nethery – Food Service Assistant at Heath Elementary, effective January 23, 2023 at a salary commensurate with the food service assistant salary schedule

Lindsey Hite – Districtwide Floater Food Service Assistant, effective January 17, 2023 at a salary commensurate with the food service assistant salary schedule

Johnna Young – Bus Driver, effective January 17, 2023 at a salary commensurate with the bus driver salary schedule

Brittany Payne – .5 Custodian at Heath Middle, effective January 23, 2023 at a salary commensurate with the custodian salary schedule

Cassandra Lamb - .5 Custodian at Heath Middle, effective January 23, 2023 at a salary commensurate with the custodian salary schedule

Steven Spadafino – Assistant Wrestling Coach at McCracken County High School, effective January 9, 2023 at a salary commensurate with the increment salary schedule

Vanessa Stewart – Boys Soccer Coach at Reidland Middle, effective January 13, 2023 at a salary commensurate with the increment salary schedule

Ballgame Announcers – Sean Murphy, Kathryn Murphy, Jared Adams, Austin Wynn, Brooke Cherry (Lone Oak Middle)

Clock Keepers – Austin Wynn, Michelle Martin, Benjamin Moss (Lone Oak Middle)

Concession Coordinators – Elizabeth Powers, Teri Wentworth, Samantha Mitchell (Lone Oak Middle)

Gate Workers – Eric Burnett, Amber Spacek, Holli Crabtree, Daniel Rushing, Kenneth Lang, Jacqueline Crawford-Jones, Jessica Richards, Amy Scott, Lisa Hudson, Stacey Lambert, Brian Ramsey, Lucretia Ramage, Elaine Farris, Randee Simmons, Adia Noles, Rachel Morgan, Bailey Buchanan, Melissa Walker (Lone Oak Middle)

21<sup>st</sup> Century Certified Tutor – Holly Hall (Lone Oak Elementary)

Child Care Workers – Leslie Ravens, Cecilia Kinsey (Lone Oak Intermediate Chill Program)

Substitute Instructional Assistant – Kayla Hays

Substitute Staff Support Secretary – Kayla Hays

Substitute Teachers – Jeffery Raben, Karlie Wentworth, Sarah Adams, Bailey Arnett, Madelyn Buckingham, Aaron Swain, Lorie Fick, Jasmine Perry, Steven Randall, Chelsey Guffy, Lucas Reed

## **INSTRUCTION REPORT**

The instruction report was presented.

## **ATTENDANCE REPORT**

The attendance report was presented.

## **SUPERINTENDENT REPORT**

Austin Guill, School Resource Officer Supervisor, presented a report on SRO activities.

## **BOARD OF EDUCATION REPORT**

No report was presented.

## **CONSENT AGENDA - 110**

Motion made by Kelly Walker and seconded by Alice Shemwell that items listed on the Consent Agenda be approved. Motion carried.

### Approval of the Submission of the Dollar General Summer Literacy Grant Application on behalf of Qualifying Schools

Approved the submission of the Dollar General Summer Literacy Grant application for qualifying schools.

### Approval of the Submission of the Max and Victoria Dreyfus Foundation Grant Application on behalf of Reidland Intermediate School's 21<sup>st</sup> Century Program

Approved the submission of the Max and Victoria Dreyfus Foundation Grant application on behalf of Reidland Intermediate School's 21<sup>st</sup> Century program.

### Approval of the Receipt of the Ronald McDonald House Charities Grant Application on behalf of Reidland Elementary School

Approved the receipt of the Ronald McDonald House Charities grant.

### Approval of the Receipt of the Transpartation Grant through the Kentucky Arts Council on behalf of Lone Oak Intermediate School

Approved the receipt of the Transpartation Grant through the Kentucky Arts Council on behalf of Lone Oak Intermediate School.

### Approval of the Receipt of the No Kid Hungry Grant on behalf of McCracken County Schools Food Services and McCracken County High School

Approved the receipt of the No Kid Hungry grant on behalf of McCracken County Schools Food Services and McCracken County High School.

**Consent Agenda cont'd**

Amendment to American Fidelity Section 125 Flexible Benefit Plan

Approved the amendments to the American Fidelity Section 125 Flexible Benefit Plan, as presented.

Kentucky Utilities Electrical Service Contract Updates

Approved the Kentucky Utilities Electrical Service Contract updates.

Credit Applications

Approved the credit applications, as presented.

Request for Permission to Solicit Proposals for Naming Rights

Approved the request for permission to solicit proposals for naming rights for McCracken County High School's main basketball arena.

Request for Permission to Solicit Bids for Kitchen Equipment Needed

Approved granting permission to solicit bids for kitchen equipment, as presented.

Request for Use of School Property

Approved the requests for use of school property, as presented.

McCracken County High School Athletic Contest(s) Contracts

Approved the contracts for various athletic events of behalf of McCracken County High School, as presented.

Superintendent and Treasurer Financial Report

Reported on the monthly expenses from the Superintendent's and Treasurer's budgets.

Educational Field Trips

Approved the educational field trips as listed.

<b><u>SCHOOL</u></b>	<b><u>ORGANIZATION</u></b>	<b><u>DESTINATION</u></b>	<b><u>DATES</u></b>
MCHS	Tennis	Elizabethtown, KY	3/4
MCHS	Tennis	Bowling Green, KY	3/10 – 3/11
MCHS	Archery	Louisville, KY	3/16 – 3/17

**Educational Field Trips cont'd**

MCHS	Academic Team	Louisville, KY	3/17 – 3/20
MCHS	Tennis	Louisville, KY	3/18
MCHS	Agriculture	Lexington, KY	3/22 – 3/26
MCHS	Tennis	Chattanooga, TN	3/23 – 3/25
MCHS	HOSA	Louisville, KY	3/23 – 3/25
MCHS	Tennis	Jasper, IN	4/14 – 4/15
MCHS	Tennis	Bowling Green, KY	4/21 – 4/22
MCHS	FFA	Lexington, KY	6/5 – 6/8

**PRIOR APPROVAL**

<b><u>SCHOOL</u></b>	<b><u>ORGANIZATION</u></b>	<b><u>DESTINATION</u></b>	<b><u>DATES</u></b>
MCHS	Wrestling	Lexington, KY	2/3 – 2/4
Heath Middle	8 <sup>th</sup> Grade Choir	Louisville, KY	2/9 – 2/10
MCHS	Girls/Boys Swim Team	Lexington, KY	2/16 – 2/18

**Schoolwide Fundraising Requests**

Approved the schoolwide fundraising requests as listed.

<b><u>SCHOOL</u></b>	<b><u>GROUP</u></b>	<b><u>PROJECT</u></b>	<b><u>DATES</u></b>
Concord Elementary	PTO	Mother/Son Neon Night	2/24
Hendron Lone Oak Elem	PTO	Domino's Pizza Night	3/1 – 3/31

**PRIOR APPROVAL**

<b><u>SCHOOL</u></b>	<b><u>GROUP</u></b>	<b><u>PROJECT</u></b>	<b><u>DATES</u></b>
Lone Oak Intermediate	PTO	Smillows/Candy Grams	1/19 – 2/6

**Leave of Absence**

Approved the following leaves of absence:

**Leave of Absence**

Howard Faulkner – extension of medical leave of absence, effective through February 28, 2023

Cristie Wooten – extension of medical leave of absence, effective through April 17, 2023

Jenna Baker – medical leave of absence, effective January 12, 2023 and extending through February 3, 2023

### **Leave of Absence cont'd**

Denise Smith – medical leave of absence, effective January 9, 2023 and extending through February 21, 2023

Tara Davidson – extension of medical leave of absence, effective through February 13, 2023

N. Monica Jameson – extension of medical leave of absence, effective through February 28, 2023

Lisa Owen – medical leave of absence, effective January 10, 2023 and extending through January 30, 2023

Tammy Faulkner-Cornwell – medical leave of absence, effective January 11, 2023 and extending through February 3, 2023

Mallory McCormick – maternity leave of absence, effective January 23, 2023 and extending through March 31, 2023

Betty Hawes – medical leave of absence, effective January 23, 2023 and extending through February 1, 2023

Haley Brookshire – maternity leave of absence, effective April 25, 2023 and extending through the end of the 2022-2023 school year

Frances Byers – medical leave of absence, effective January 19, 2023 and extending through January 30, 2023

Marcia Gleeson – medical leave of absence, effective February 24, 2023 and extending for a period of six-twelve weeks

Kim Beyer – extension of medical leave of absence, effective through February 21, 2023

Steve Turner – extension of medical leave of absence, effective February 3, 2023 and extending for a period of twelve weeks

### **SCHOOL STAFFING FORMULAS AND ALLOCATIONS FOR 2023-2024 SCHOOL YEAR - 111**

Motion made by Sheila Cruse-Johnston and seconded by Tiffany Watson to approve the schools' staffing formulas and allocations for the 2023-2024 school year. Motion carried.

### **APPROVAL OF SEWING MACHINE AND SERGER MACHINE BID - 112**

Motion made by Kelly Walker and seconded by Alice Shemwell to approve the sewing machine and serger machine bid from Calico Country Sew & Vac. Motion carried.

### **APPROVAL OF WEIGHTLIFTING EQUIPMENT PROPOSAL - 113**

Motion made by Tiffany Watson and seconded by Alice Shemwell to approve the proposal from DynaBody for weightlifting equipment. Motion carried.

**FUNDING APPROVAL FOR CONTINUATION OF A NATIONAL BOARD CERTIFIED TEACHER INCENTIVE PROGRAM - 114**

Motion made by Kelly Walker and seconded by Alice Shemwell to approve continuation of the National Board Certified Teacher Incentive Program. Motion carried.

**BOARD MEMBER TO SERVE ON STUDENT CODE OF CONDUCT COMMITTEE 2023-24**

Appointed Alice Shemwell to serve as the board member representative on the Student Code of Conduct Committee.

**McCRACKEN COUNTY BOARD OF EDUCATION POLICY UPDATE - 115**

Motion made by Kelly Walker and seconded by Tiffany Watson to approve the revisions to Policy #09.224, Emergency Medical Treatment, to include opioid antagonist. Motion carried.

**REQUEST FOR APPROVAL TO EXECUTE CHANGE ORDER #2 FOR THE LONE OAK MIDDLE SCHOOL TO LONE OAK INTERMEDIATE SCHOOL RENOVATION PROJECT - 116**

Motion made by Tiffany Watson and seconded by Kelly Walker to approve executing Change Order #2 to the Lone Oak Middle School to Lone Oak Intermediate School renovation project. Motion carried.

**BOARD MEMBER TO SERVE ON SUPERINTENDENT SCREENING COMMITTEE**

Appointed Kelly Walker to serve as the board member representative on the Superintendent Screening Committee.

**ORDERS OF THE TREASURER - 117**

Motion made by Kelly Walker and seconded by Tiffany Watson that the Orders of the Treasurer for payment of bills be approved and payment be authorized. Motion carried.

**EXECUTIVE SESSION - 118**

Motion made by Alice Shemwell and seconded by Kelly Walker that the Board go into Executive Session to discuss the following business, for the following reasons and under the following exceptions to KRS 61.810:

- 1) To discuss collective bargaining negotiations pursuant to KRS 61.810(1)(e) because the board is now negotiating with MCEA on matters of salaries and benefits, and must hear a report from and give instructions to the negotiations team;



**Executive Session cont'd**

2) To discuss matters concerning personnel pursuant to KRS 61.810(1)(f) because the information discussed might lead to the discipline or dismissal of an individual employee(s);

3) To hear a report from the attorney for the board on proposed litigation pursuant to KRS 61.810(1) (c) because the discussion in open session would be a waiver of the attorney/client privilege and have an adverse effect on said litigation.

Motion carried.

**RETURN TO REGULAR SESSION - 119**

Motion made by Kelly Walker and seconded by Alice Shemwell that the Board return to regular session. Motion carried.

Chairman Steve Shelby announced that no action was taken in Executive Session.

**ADJOURNMENT - 120**

Motion made by Alice Shemwell and seconded by Kelly Walker that the meeting adjourn. Motion carried.