

REGULAR MEETING – Held December 15, 2022, at 5:30 p.m., at the Board of Education Office on Benton Road. Steve Shelby, Kelly Walker, Alice Shemwell, and Tiffany Watson were present. Sheila Cruse-Johnston was absent due to a prior commitment.

The meeting was called to order by Chairman Steve Shelby.

#### **APPROVAL OF AGENDA ADDENDUM - 69**

Motion made by Kelly Walker and seconded by Alice Shemwell to add Items F and G to the agenda. Motion carried.

#### **RECOGNITIONS**

- Teacher Spotlight

#### **RECOGNITION OF GUESTS**

#### **HEATH ELEMENTARY SCHOOL BOARD REPORT**

#### **HEATH MIDDLE SCHOOL BOARD REPORT**

#### **MINUTES OF PREVIOUS MEETING - 70**

Motion made by Tiffany Watson and seconded by Alice Shemwell that the minutes from the regular meeting held November 17, 2022 be approved. Motion carried.

#### **MINUTES OF PREVIOUS MEETING - 71**

Motion made by Kelly Walker and seconded by Tiffany Watson that the minutes from the special meeting (work session) held December 7, 2022 be approved. Motion carried.

#### **MONTHLY FINANCIAL REPORT - 72**

Motion made by Tiffany Watson and seconded by Alice Shemwell that the Monthly Financial Report be approved as presented. Motion carried.

#### **RECOGNITION OF PERSONNEL ACTIONS**

The Superintendent advised the Board of the following personnel actions to be entered into the official minutes.

#### **Retirements**

Vickie Clark – Food Service Manager at Hendron Lone Oak Elementary, effective January 1, 2023

Judy Dunn – Food Service Assistant at Hendron Lone Oak Elementary, effective January 1, 2023

## **Resignations**

Kelsey Bivens – Allied Health teacher at McCracken County High School, effective December 9, 2022

Madelynn Harper – Part-time Title I Instructional Assistant at Hendron Lone Oak Elementary, effective December 5, 2022

Sara Stratton – Food Service Assistant at McCracken County High School, effective November 28, 2022

Elizabeth Harned – Bus Driver, effective January 16, 2023

Sue Stevenson – Bus Driver, effective November 28, 2022

Anthony Garner – Assistant Bowling Coach at McCracken County High School, effective November 30, 2022

Tim Whitis – Head Volleyball Coach/Assistant Varsity Volleyball Coach at McCracken County High School, effective November 30, 2022

Andria Mullinax – 9<sup>th</sup> Grade Volleyball Coach/Volleyball Stats Keeper Coach at McCracken County High School, effective November 30, 2022

Madison Farr – Girls Golf Coach at McCracken County High School, effective November 28, 2022

## **Transfers**

Shaquita Garrett – From Special Needs Assistant at McCracken County High School to Employment Training Specialist at Central Office, effective November 21, 2022

Melissa O'Connor – From FMD Special Needs Assistant at Heath Elementary to FMD Special Needs Assistant at Hendron Lone Oak Elementary, effective November 3, 2022

Tammy Patterson – From Food Service Assistant at McCracken County High School to Food Service Assistant at Concord Elementary, effective November 23, 2022

Jessica Watkins – From Districtwide Floating Food Service Assistant to Substitute Food Service Assistant, effective November 22, 2022

## **Appointments**

Corey Hall – Computer Technician at Central Office, effective November 22, 2022 at a salary commensurate with the computer technician salary schedule

Claudia Diaz Andrade – Science teacher at McCracken County High School, effective November 16, 2022 at a salary commensurate with the teacher salary schedule

Tracy Ramage – Kindergarten Instructional Assistant at Reidland Elementary, effective November 10, 2022 at a salary commensurate with the instructional assistant salary schedule

Jody Guill – Bus Driver Trainee, effective November 9, 2022 at a salary commensurate with the bus driver trainee salary schedule

Christopher Bradley – Food Service Assistant at McCracken County High School, effective November 17, 2022 at a salary commensurate with the food service assistant salary schedule

Jessica Watkins – Districtwide Floating Food Service Assistant, effective November 7,

2022 at a salary commensurate with the food service assistant salary schedule  
Madison Cadwell – Districtwide Floating Food Service Assistant, effective November  
28, 2022 at a salary commensurate with the food service assistant salary schedule  
Heather Routen McLeod – Running Club Sponsor at Lone Oak Intermediate, effective  
November 7, 2022 at a salary commensurate with the increment salary schedule  
Wesley Brown – Academic Team Club Assistant Coach at Reidland Middle, effective  
November 16, 2022 at a salary commensurate with the increment salary schedule  
21<sup>st</sup> Century Certified Tutor – JoAnna Asbury (Lone Oak Elementary)  
Substitute School Nurse – Rachel Mathis  
Substitute Custodians – Eric Burnett, Brittany Payne  
Substitute Food Service Assistant – Katherine Hagan  
Substitute Bus Driver – Leslie Ravens  
Substitute Bus Monitor – Richelle Corrie  
Substitute Teachers – Jennifer Massey, Barbara Evans, Andrea Beavers, Romina G.  
Maldonado, Nathan Stonecipher, Maribel Phelps, Ami Travis

### **ATTENDANCE REPORT**

The attendance report was presented.

### **SUPERINTENDENT REPORT**

The Superintendent presented a report on district activities.

### **BOARD OF EDUCATION REPORT**

No report was presented.

### **CONSENT AGENDA - 73**

Motion made by Tiffany Watson and seconded by Alice Shemwell that items listed on the Consent Agenda be approved. Motion carried.

Approval of the Submission of the FY23 Farm to School Department of Agriculture Food and Nutrition Service Grant Application for the McCracken County School District

Approved the submission of the FY23 Farm to School Department of Agriculture Food and Nutrition Service grant application for the McCracken County School District.

Approval of the Submission of the 2022 Renew America's Schools Grant Program Application

Approved the submission of the 2022 Renew America's Schools grant program application.

Approval of the Submission of the Ronald McDonald House Charities Grant Application on behalf of Reidland Elementary School

Approved the submission of the Ronald McDonald House Charities grant application.

Approval of the Submission of the Ronald McDonald House Charities grant application on behalf of Reidland Intermediate School’s Drama Program

Approved the submission of the Ronald McDonald House Charities grant application.

Approval of the Receipt of the Ronald McDonald House Charities Grant on behalf of Hendron Lone Oak Elementary for a Book Vending Machine and Books

Approved the receipt of the Ronald McDonald House Charities Grant on behalf of Hendron Lone Oak Elementary.

Approval of Non-Criminal Justice Government Entity Criminal History Record Information User Agreement

Approved the Non-Criminal Justice Government Entity Criminal History Record Information User Agreement.

Naming Rights Renewal

Approved a renewal of naming rights for Edward Jones Field (baseball field) at \$4,500/year for five years and Mercy Health Field (soccer field) at \$10,000/year for five years.

Personal Service Contracts

Approved the personal service contracts, as presented.

McCracken County Board of Education Procedures Manual Update

Reviewed the revisions to the McCracken County Board of Education Procedure #09.43 AP.21, as presented.

Superintendent and Treasurer Financial Report

Reported on the monthly expenses from the Superintendent’s and Treasurer’s budgets.

Educational Field Trips

Approved the educational field trips as listed.

<b>SCHOOL</b>	<b>ORGANIZATION</b>	<b>DESTINATION</b>	<b>DATES</b>
MCHS	Coed Cheer	Morehead, KY	1/7 – 1/8
MCHS	Winter Guard	Mt. Juliet, TN	1/21
MCHS	Winter Guard	Mt. Juliet, TN	2/4

MCHS	Coed Cheer	Orlando, FL	2/8 – 2/13
MCHS	Winter Guard	Knoxville, TN	2/10 – 2/12
MCHS	Winter Guard	Owensboro, KY	2/25
MCHS	Winter Guard	Spring Hill, TN	3/4
MCHS	Winter Guard	Columbia, TN	3/18
MCHS	Winter Guard	Bowling Green, KY	4/1

**PRIOR APPROVAL**

<b><u>SCHOOL</u></b>	<b><u>ORGANIZATION</u></b>	<b><u>DESTINATION</u></b>	<b><u>DATES</u></b>
MCHS	Academic Team	Bowling Green, KY	11/18 – 11/19
MCHS	Theatre Dept.	Campbellsville, KY	11/18 – 11/19

Schoolwide Fundraising Requests

Approved the schoolwide fundraising requests as listed.

<b><u>SCHOOL</u></b>	<b><u>GROUP</u></b>	<b><u>PROJECT</u></b>	<b><u>DATES</u></b>
Lone Oak Elementary	PTO	Kingsway Skate Night	1/27
Lone Oak Elementary	PTO	Shamrock Fun Run	2/28 – 3/24
Lone Oak Elementary	PTO	Kona Ice	5/4

**PRIOR APPROVAL**

<b><u>SCHOOL</u></b>	<b><u>GROUP</u></b>	<b><u>PROJECT</u></b>	<b><u>DATES</u></b>
Hendron Lone Oak Elem	21 <sup>st</sup> Century	Texas Roadhouse Rolls	11/18 – 11/22
Lone Oak Intermediate	PTO	Family Reading Night/ Book Fair	12/1 – 12/2

Leave of Absence

Approved the following leaves of absence:

**Leave of Absence**

Jawana Spivey – extension of medical leave of absence, effective November 8, 2022 and extending for a period of four weeks

Cristie Wooten- medical leave of absence, effective October 31, 2022 and extending through January 15, 2023

Kathryn Murphy – maternity leave of absence, effective November 29, 2022 and extending through February 6, 2023

Melissa Reed – medical leave of absence, effective December 13, 2022 and extending through January 9, 2023

Kim Beyer – medical leave of absence, effective November 28, 2022 and extending through January 30, 2023

Loretta Wallace – medical leave of absence, effective November 29, 2022 and extending through December 9, 2022

Kelly Walker – medical leave of absence, effective November 30, 2022 and extending through December 9, 2022

Kelsey Bivens – medical leave of absence, effective December 1, 2022 and extending through December 9, 2022

#### **SCHOOL CALENDAR FOR 2023-2024 - 74**

Motion made by Tiffany Watson and seconded by Kelly Walker to approve the proposed school calendar for 2023-2024. Motion carried.

#### **ESTABLISHING THE FIRST FOUR FOUNDATIONAL POLICIES FOR THE McCRACKEN COUNTY PUBLIC SCHOOLS POLICE DEPARTMENT - 75**

Motion made by Alice Shemwell and seconded by Kelly Walker to approve the addition of the first four foundational policies for the McCracken County Schools Police Department policy and procedures manual. Motion carried.

#### **REQUEST FOR APPROVAL TO EXECUTE CHANGE ORDER #1 FOR THE LONE OAK MIDDLE SCHOOL TO LONE OAK INTERMEDIATE SCHOOL RENOVATION PROJECT - 76**

Motion made by Kelly Walker and seconded by Tiffany Watson to approve Change Order #1 to the Lone Oak Middle School to Lone Oak Intermediate School renovation project. Motion carried.

#### **REQUEST FOR APPROVAL TO EXECUTE CHANGE ORDERS FOR THE LONE OAK MIDDLE SCHOOL PROJECT – 77**

Motion made by Tiffany Watson and seconded by Kelly Walker to approve Change Orders #007 and #008 to the Lone Oak Middle School project. Motion carried.

#### **REQUEST FOR PERMISSION TO SELECT ASCENDANT FACILITY PARTNERS AS OUR GUARANTEED ENERGY SAVINGS CONTRACTOR - 78**

Motion made by Tiffany Watson and seconded by Alice Shemwell to select Ascendant Facility Partners as our guaranteed energy savings contractor. Motion carried.

#### **APPROVAL OF PURCHASE AGREEMENT FOR FARLEY ELEMENTARY SCHOOL - 79**

Motion made by Kelly Walker and seconded by Alice Shemwell to approve the Purchase Agreement for the sale of Farley Elementary School, as presented. Motion carried.

## **ORDERS OF THE TREASURER - 80**

Motion made by Tiffany Watson and seconded by Alice Shemwell that the Orders of the Treasurer for payment of bills be approved and payment be authorized. Motion carried.

## **EXECUTIVE SESSION - 81**

Motion made by Alice Shemwell and seconded by Tiffany Watson that the Board go into Executive Session to discuss the following business, for the following reasons and under the following exceptions to KRS 61.810:

- 1) To discuss matters concerning student discipline pursuant to KRS 61.810(1) (f) and (k) because the information discussed might lead to the discipline, referral to Alternative School, or dismissal of an individual student(s). Further, student records will be discussed and are made confidential and exempt from disclosure by both federal and state law;
- 2) To hear a report from the attorney for the board on proposed litigation pursuant to KRS 61.810(1) (c) because the discussion in open session would be a waiver of the attorney/client privilege and have an adverse effect on said litigation.

Motion carried.

## **RETURN TO REGULAR SESSION - 82**

Motion made by Tiffany Watson and seconded by Alice Shemwell that the Board return to regular session. Motion carried.

Chairman Steve Shelby announced that no action was taken in Executive Session.

## **ADJOURNMENT - 83**

Motion made by Kelly Walker and seconded by Tiffany Watson that the meeting adjourn. Motion carried.