

REGULAR MEETING – Held December 16, 2021, at 5:30 p.m., at the Board of Education Office on Benton Road. Melanie Burkeen, Kelly Walker, Steve Shelby, Alice Shemwell, and Tiffany Watson were present.

The meeting was called to order by Chairman Melanie Burkeen.

## **RECOGNITION OF GUESTS**

### **HEATH ELEMENTARY SCHOOL BOARD REPORT**

### **HEATH MIDDLE SCHOOL BOARD REPORT**

### **MINUTES OF PREVIOUS MEETING - 97**

Motion made by Steve Shelby and seconded by Kelly Walker that the minutes from the regular meeting held November 18, 2021 be approved. Motion carried.

### **MINUTES OF PREVIOUS MEETING - 98**

Motion made by Kelly Walker and seconded by Tiffany Watson that the minutes from the special meeting held December 8, 2021 be approved. Motion carried.

### **MONTHLY FINANCIAL REPORT - 99**

Motion made by Alice Shemwell and seconded by Steve Shelby that the Monthly Financial Report be approved as presented. Motion carried.

## **RECOGNITION OF PERSONNEL ACTIONS**

The Superintendent advised the Board of the following personnel actions to be entered into the official minutes.

### **Retirements**

David Kell – Attendance Specialist at the Central Office, effective January 1, 2022

Donald Lawson – Physical Education teacher/Varsity Football Coordinator at McCracken County High School, effective June 1, 2022

Jana Lehky – Preschool Instructional Assistant at Lone Oak Elementary, effective December 1, 2021

Darla Cook – Food Service Assistant at Lone Oak Intermediate, effective January 1, 2022

### **Resignations**

Brian Armstrong – Math teacher at McCracken County High School, effective December 15, 2021

Mercedes Lunsford – Staff Support Secretary/21<sup>st</sup> CCLC Instructional Assistant at Heath Elementary, effective November 12, 2021

## **Resignations cont'd**

Dylan Gray – Bus Driver, effective November 12, 2021

Abbygail Ellington – FMD Special Needs Assistant/Classified Tutor at Lone Oak Intermediate, effective November 5, 2021

Kelley Renfrow – Kindergarten Instructional Assistant at Reidland Elementary, effective November 12, 2021

Summer Warner – Part-time Title I Instructional Assistant at Hendron Lone Oak Elementary, effective November 16, 2021

Matthew Buchanon – FMD Special Needs Instructional Assistant at McCracken County High School, effective December 15, 2021

Jennifer Davis – Bus Driver, effective November 16, 2021

Nevada Short – Bus Driver, effective November 17, 2021

Andres Diaz – Custodian at Hendron Lone Oak Elementary/Lone Oak Middle, effective November 5, 2021

David Ray – Custodian at Reidland Elementary, effective December 17, 2021

Stephanie Carter – Project Graduation Sponsor at McCracken County High School, effective November 29, 2021

Anthony Rinella – Districtwide Middle School Assistant Football Coach, effective May 31, 2022

## **Transfers**

Natalie Boward – From .5 In-School Detention Proctor/.5 21<sup>st</sup> CCLC Instructional Assistant at Reidland Elementary to Kindergarten Instructional Assistant at Reidland Elementary, effective November 5, 2021

Connie Brantley – From Food Service Assistant at Lone Oak Elementary to Food Service Manager at Lone Oak Elementary, effective November 9, 2021

Jessica Reed – From Food Service Assistant at McCracken County High School to Food Service Assistant at Heath Middle, effective October 28, 2021

Lexie Lindsey – From Food Service Assistant (6 hr/day) at Reidland Middle/Intermediate to Food Service Assistant at Reidland Middle/Intermediate (7 hr/day), effective November 15, 2021

## **Appointments**

Freda Walker – FMD/SSE Special Needs Instructional Assistant at Lone Oak Intermediate, effective November 9, 2021 at a salary commensurate with the instructional assistant salary schedule

Cecilia Kinsey – FMD/SSE Special Needs Instructional Assistant at Lone Oak Intermediate, effective November 15, 2021 at a salary commensurate with the instructional assistant salary schedule

Rhonda Wagoner – FMD/SSE Special Needs Instructional Assistant at Lone Oak Intermediate, effective November 18, 2021 at a salary commensurate with the instructional assistant salary schedule

## **Appointments cont'd**

Tiffany Ice – RTI Instructional Assistant at Heath Elementary, effective November 23, 2021 at a salary commensurate with the instructional assistant salary schedule

Terrina Dixon – Districtwide Floating Preschool Instructional Assistant, effective November 29, 2021 at a salary commensurate with the instructional assistant salary schedule

Jennifer Bishop – Food Service Assistant at McCracken County High School, effective November 22, 2021 at a salary commensurate with the food service assistant salary schedule

Sara Stratton – Food Service Assistant at McCracken County High School, effective November 23, 2021 at a salary commensurate with the food service assistant salary schedule

Lindsey Halvorson – Yearbook Sponsor at Concord Elementary, effective November 9, 2021 at a salary commensurate with the increment salary schedule

Gina Adams – Part-time 1<sup>st</sup> Grade Teacher Tutor at Lone Oak Elementary, effective November 15, 2021 at a salary commensurate with the increment salary schedule

Shelia Tucker – Part-time 1<sup>st</sup> Grade Teacher Tutor at Lone Oak Elementary, effective November 22, 2021 at a salary commensurate with the increment salary schedule

Patricia Buchanan – Lady Mustang Little League Coordinator at McCracken County High School, effective November 15, 2021 at a salary commensurate with the increment salary schedule

Certified Tutors – Kalen Parker, Anthony Garner (McCracken County High School)  
21<sup>st</sup> CCLC Before/After School Instructional Assistant – Mandy Avery (Heath Elementary)

21<sup>st</sup> Century Before/After School Certified Tutor – Marty Barks (Reidland Elementary)

Morning/Afternoon Chill Childcare Worker – Sandra Tokarz (Lone Oak Intermediate)

Substitute Instructional Assistants – Mckinlie Smallwood, Toni Mathis

Substitute Custodians – Jonathan Reid, Jeremy Bushey, Patricia Armstrong

Substitute Teachers – Kelley Renfrow, Lily Moore, Dennis Buckner, Sydney Stivers, Madison Cooper

## **INSTRUCTION REPORT**

The Instruction Report was presented.

## **SUPERINTENDENT REPORT**

The Superintendent presented a report on district activities and local tornado assistance, as well as, updated data related to COVID.

## **BOARD OF EDUCATION REPORT**

No report was presented.

**CONSENT AGENDA - 100**

Motion made by Kelly Walker and seconded by Steve Shelby that items listed on the Consent Agenda be approved. Motion carried.

Approval of the Submission of a Carson-Myre Foundation Grant on behalf of Lone Oak Intermediate School

Approved the submission of a Carson-Myre grant application.

Approval of the Submission of KDE Equipment Assistance Grants on behalf of Eligible Schools

Approved the submission of equipment assistance grants, as presented.

Approval of the Submission of a Shade Grant for Eligible Schools

Approved the submission of Shade grants, as presented.

Request Approval of School Security Funds for FY21

Approved the School Security Funds for F21.

Request for Permission to Advertise for Bids, Proposals for Architectural/ Engineering Services for Renovation Work for the Old Lone Oak Middle School to Lone Oak Intermediate School Project

Approved granting permission to advertise for bids, proposals for an A/E firm to be selected for renovation work at the old Lone Oak Middle School building.

Request Permission to Solicit Bids for Beverage Contract

Approved the solicitation of bids for beverage contract.

Request Permission to Solicit Bids for Auditor

Approved the solicitation of bids for Auditor.

Amendment to American Fidelity Plan Document

Approved the amendments to the American Fidelity Plan Document, as presented.

Contract between McCracken County High School and Music Theatre International

Approved the contract with Music Theatre International and McCracken County High School.

**Consent Agenda cont'd**

McCracken County High School Athletic Contest(s) Contracts

Approved the contracts for various athletic events on behalf of McCracken County High School, as presented.

Superintendent and Treasurer Financial Report

Reported on the monthly expenses from the Superintendent's and Treasurer's budgets.

Educational Field Trips

Approved the educational field trips as listed.

<b><u>SCHOOL</u></b>	<b><u>ORGANIZATION</u></b>	<b><u>DESTINATION</u></b>	<b><u>DATES</u></b>
MCHS	Boys Basketball	Evansville, IN	12/18
MCHS	Boys Basketball	Lexington, KY	12/28 –12/30
MCHS	Coed Cheer	Richmond/Morehead, KY	1/8 – 1/9
MCHS	Winter Guard	Mt. Juliet, TN	1/22
MCHS	Boys Basketball	Bowling Green, KY	1/29
LOMS	Choir	Louisville, KY	2/2 – 2/5
MCHS	Winter Guard	Mt. Juliet, TN	2/5
MCHS	Boys Basketball	Bowling Green, KY	2/5
MCHS	Winter Guard	Owensboro, KY	2/12
MCHS	Winter Guard	Mt. Juliet, TN	2/26
MCHS	Softball	Dyersburg, TN	3/5
MCHS	Winter Guard	Munfordville, KY	3/12
MCHS	HOSA	Louisville, KY	3/17 – 3/19
MCHS	Softball	Crestwood, KY	3/25 – 3/26
MCHS	Winter Guard	Spring Hill, TN	4/2
MCHS	Softball	Cecilia, KY	4/15 – 4/16
MCHS	Softball	Bowling Green, KY	4/29 – 4/30
MCHS	Softball	Owensboro, KY	4/30
MCHS	Softball	Bowling Green, KY	5/6 – 5/7
MCHS	Softball	Brandenburg, KY	5/13 – 5/14
MCHS	Softball	Bowling Green, KY	5/13 – 5/14

**PRIOR APPROVAL**

<b><u>SCHOOL</u></b>	<b><u>ORGANIZATION</u></b>	<b><u>DESTINATION</u></b>	<b><u>DATES</u></b>
MCHS	Theatre Department	Bowling Green, KY	11/19 – 11/20
MCHS	Dance Team	Louisville, KY	11/21
MCHS	FFA	Louisville, KY	12/1 – 12/3

**Consent Agenda cont'd – Prior Approval**

MCHS	Girls Basketball	Owensboro, KY	12/3 – 12/4
MCHS	Dance Team	Henderson, KY	12/4
MCHS	Dance Team	Lexington, KY	12/12

**Schoolwide Fundraising Requests**

Approved the schoolwide fundraising requests as listed.

<b><u>SCHOOL</u></b>	<b><u>GROUP</u></b>	<b><u>PROJECT</u></b>	<b><u>DATES</u></b>
Lone Oak Elementary	PTO	Kingsway Spirit Night	1/21

**Leave of Absence**

Approved the following leaves of absence:

Taylor Anderson – maternity leave of absence, effective November 8, 2021 and extending through January 17, 2022

Josh Britton – medical leave of absence, effective October 25, 2021 and extending through November 2, 2021

Gayle Townsend – medical leave of absence, effective October 29, 2021 and extending through December 1, 2021 or until such time as she is released to return to work

Donna Reynolds-Hofer – extension of medical leave of absence, effective November 2, 2021 and extending through March 3, 2022

Lana Dycus – medical leave of absence, effective December 9, 2021 and extending for a period of six weeks

Adena Lewis – medical leave of absence, effective November 23, 2021 and extending for a period of two-three weeks

Nevada Short – extension of medical leave of absence, effective October 11, 2021 and extending through November 17, 2021

**SCHOOL CALENDAR FOR 2022-2023 - 101**

Motion made by Steve Shelby and seconded by Alice Shemwell to approve the proposed school calendar for 2022-2023. Motion carried.

**AMENDMENT OF AGENDA ITEM - 102**

Motion made by Kelly Walker and seconded by Steve Shelby to approve amending the title and text of Agenda Item “C” to reflect the addition of Change Order 6 and DPO #1. Motion carried.

**REQUEST FOR APPROVAL TO EXECUTE CHANGE ORDERS 2, 3, 4, 5, and 6 and DPO #1 FOR THE LONE OAK MIDDLE SCHOOL PROJECT - 103**

Motion made by Tiffany Watson and seconded by Alice Shemwell to approve executing Change Orders 2, 3, 4, 5, and 6 and DPO #1 for the Lone Oak Middle School project. Motion carried.

**ORDERS OF THE TREASURER -104**

Motion made by Kelly Walker and seconded by Steve Shelby that the Orders of the Treasurer for payment of bills be approved and payment be authorized. Motion carried.

**EXECUTIVE SESSION - 105**

Motion made by Steve Shelby and seconded by Tiffany Watson that the Board go into Executive Session to discuss the following business, for the following reasons and under the following exceptions to KRS 61.810:

- 1) To hear a report from the attorney for the board on proposed litigation pursuant to KRS 61.810(1) (c) because the discussion in open session would be a waiver of the attorney/client privilege and have an adverse effect on said litigation.

Motion carried.

**RETURN TO REGULAR SESSION - 106**

Motion made by Kelly Walker and seconded by Steve Shelby that the Board return to regular session. Motion carried.

Chairman Melanie Burkeen announced that no action was taken in Executive Session.

**ADJOURNMENT - 107**

Motion made by Kelly Walker and seconded by Steve Shelby that the meeting adjourn. Motion carried.