

REGULAR MEETING – Held April 20, 2023, at 5:30 p.m., at the Board of Education Office on Benton Road. Steve Shelby, Sheila Cruse-Johnston, Alice Shemwell, and Tiffany Watson were present. Kelly Walker was absent due to a prior commitment.

The meeting was called to order by Chairman Steve Shelby.

RECOGNITIONS

- Teacher Spotlight

Student Recognitions

- McCracken County High School Girls Basketball
- McCracken County High School Dance Team
- Gavin Smith – McCracken County High School
- Noah Tolar – McCracken County High School

RECOGNITION OF GUESTS

McCRACKEN COUNTY HIGH SCHOOL BOARD REPORT

MINUTES OF PREVIOUS MEETING - 139

Motion made by Tiffany Watson and seconded by Alice Shemwell that the minutes from the regular meeting held March 16, 2023 be approved. Motion carried.

MINUTES OF PREVIOUS MEETING - 140

Motion made by Alice Shemwell and seconded by Sheila Cruse-Johnston that the minutes from the special meeting held March 20, 2023 be approved. Motion carried.

MINUTES OF PREVIOUS MEETING - 141

Motion made by Tiffany Watson and seconded by Alice Shemwell that the minutes from the special meeting held March 31, 2023 be approved. Motion carried.

MONTHLY FINANCIAL REPORT - 142

Motion made by Sheila Cruse-Johnston and seconded by Tiffany Watson that the Monthly Financial Report be approved as presented. Motion carried.

RECOGNITION OF PERSONNEL ACTIONS

The Superintendent advised the Board of the following personnel actions to be entered into the official minutes.

Recognition of Personnel Actions cont'd

Retirements

Dawn Evans – Choir & Math teacher/Math Counts Coach/Vocal Music Sponsor/Certified Tutor at Lone Oak Middle, effective June 1, 2023

Beth Lane – 3rd Grade teacher at Reidland Elementary, effective June 1, 2023

Tim Whitis – Health/PE teacher at McCracken County High School, effective July 1, 2023

Jennifer Tucker – English teacher/Certified Tutor at McCracken County High School, effective July 1, 2023

Barry Leonard – History teacher at McCracken County High School, effective July 1, 2023

Elizabeth Palmer – Music teacher at Lone Oak Intermediate, effective June 1, 2023

Rebecca Pope – Special Education teacher at Lone Oak Intermediate, effective June 1, 2023

Kimberley Pitts – 2nd Grade teacher at Lone Oak Elementary, effective July 1, 2023

Anita Davenport – Food Service Assistant at Lone Oak Middle, effective July 1, 2023

Resignations

Amber Docimo – School Nurse at Hendron Lone Oak Elementary, effective August 1, 2023

Alexandria Jones – 5th Grade teacher/Certified Tutor at Reidland Intermediate, effective June 1, 2023

Krystal Lagarce – Special Needs Assistant at Hendron Lone Oak Elementary, effective June 30, 2023

Emma Mitchell – Special Needs Assistant at Lone Oak Intermediate, effective July 1, 2023

Josie Powers - .5 ISD Instructional Assistant at Reidland Elementary, effective at the end of the 2022-2023 school year

Alisha Winters – Food Service Assistant at Reidland Elementary, effective March 17, 2023

Jerry Bean - .5 Custodian at Heath Elementary, effective March 24, 2023

Levi Sanders – 7th Grade/8th Grade Boys Basketball Coach at Reidland Middle, effective March 6, 2023

Susan Bostrom – 8th Grade Cheerleading Sponsor at Heath Middle, effective at the end of the 2022-2023 school year

Elizabeth Shuemaker – Districtwide 8th Grade Head Volleyball Coach/Assistant Volleyball Coach, effective March 14, 2023

Ashton Brophy – 21st CCLC Student Worker at Reidland Elementary, effective March 6, 2023

Student Workers – Aubry Phelps (Concord Elementary); Reese Bell (McCracken County High School)

Substitute Bus Driver/Substitute Mechanic – James Stenberg

Recognition of Personnel Actions cont'd

Transfers

Megan Bolin – From Guidance Counselor at McCracken County High School to Guidance Counselor at Concord Elementary, effective July 1, 2023

Daniel Athenas – From Maintenance Technician II to Maintenance Worker III, effective April 5, 2023

David Sayre – From Preschool Bus Driver to regular Bus Driver, effective March 24, 2023

Christine Graham – Food Service Worker at Reidland Elementary (4 hrs/day) to Food Service Worker at Reidland Elementary (7 hrs/day), effective March 22, 2023

Lindsey Hite – From Districtwide floating Food Service Worker (5 hrs/day) to Districtwide floating Food Service Worker (7 hrs/day), effective March 30, 2023

Appointments

Susan Schwarz – Transportation Clerical Assistant, effective March 13, 2023 at a salary commensurate with the clerical assistant salary schedule

Sarah Adams – Special Needs Instructional Assistant at Lone Oak Elementary, effective March 16, 2023 at a salary commensurate with the instructional assistant salary schedule

Thomas Kaye – Special Needs Instructional Assistant at McCracken County High School, effective March 23, 2023 at a salary commensurate with the instructional assistant salary schedule

Shaylah Englert – Instructional Assistant at Lone Oak Elementary, effective March 31, 2023 at a salary commensurate with the instructional assistant salary schedule

Susan Young – Food Service Assistant at Reidland Middle/Reidland Intermediate, effective March 24, 2023 at a salary commensurate with the food service assistant salary schedule

Barbara Wilson – Food Service Assistant at Reidland Elementary, effective April 10, 2023 at a salary commensurate with the food service assistant salary schedule

Cali Thompson – Custodian at McCracken County High School, effective March 13, 2023 at a salary commensurate with the custodian salary schedule

Randall Vinson – Bus Driver Trainee, effective March 23, 2023 at a salary commensurate with the bus driver trainee salary schedule

Travis Stom – Head Academic Team Coach at Reidland Middle, effective March 23, 2023 at a salary commensurate with the increment salary schedule

Donald Heath – JV Baseball Coach at McCracken County High School, effective March 24, 2023 at a salary commensurate with the increment salary schedule

Donald Heath – Level 1 Assistant Baseball Coach at McCracken County High School, effective March 23, 2023 at a salary commensurate with the increment salary schedule

Bryan McKenzie – Interim Boys Soccer Coach at Heath Middle, effective March 8, 2023 at a salary commensurate with the increment salary schedule

Appointments cont'd

21st Century Certified Tutors – Kaitlynn Reichert (Hendron Lone Oak Elementary); Brian Ramsey (Lone Oak Middle)

Substitute Custodians – Brittany Dixon, Mandy Avery

Substitute Bus Monitors – Laura Knerr, Jeremy Bushey, Michael Anderson, Thomas Kaye

Substitute School Nurse – Amber Docimo

Substitute Instructional Assistant – Jessica Watkins

Substitute Teachers – Robert Barron, Mary Coughlon, Walter Veal, Krystal Watson

INSTRUCTION REPORT

The instruction report was presented.

ATTENDANCE REPORT

The attendance report was presented.

SUPERINTENDENT REPORT

The Superintendent presented a report on district activities.

BOARD OF EDUCATION REPORT

No report was presented.

CONSENT AGENDA - 143

Motion made by Alice Shemwell and seconded by Tiffany Watson that items listed on the Consent Agenda be approved. Motion carried.

Approval of the Submission of the Dollar General Youth Literacy Grant Application on behalf of Qualifying Schools

Approved the submission of the Dollar General Youth Literacy grant application for qualifying schools.

Approval of the Submission of the Reading Diagnostic and Intervention Fund Grant Application on behalf of Heath Elementary School, Hendron Lone Oak Elementary School, Lone Oak Elementary School and Reidland Elementary School

Approved the submission of the KDE Reading Diagnostic and Intervention Fund application on behalf of Heath Elementary School, Hendron Lone Oak Elementary School, Lone Oak Elementary School and Reidland Elementary School.

Consent Agenda cont'd

Approval of the Submission of the FY 2023 School Violence Prevention Program Grant Application for the McCracken County School District

Approved the submission of the FY2023 School Violence Prevention Program grant application.

Approval of the Submission of the FY2023 Secondary Education, Two-Year Postsecondary Education and Agriculture in the K-12 Classroom Challenge Grant Application for the McCracken County School District

Approved the submission of the FY2023 Secondary Education, Two-Year Postsecondary Education, and Agriculture in the K-12 Classroom Challenge grant application for the McCracken County School District.

Approval of the Submission of the Kentucky Department of Education (KDE) FY23 Middle/High School Supplemental Funding Applications for the 21st Century Before/After School Programs at McCracken County High School, Heath Middle School, Reidland Middle School, and Lone Oak Middle School

Approved the submission of the Kentucky Department of Education (KDE) FY23 Middle/High School Supplemental Funding Applications.

Approval the Receipt of the Ronald McDonald House Charities Grant Application on behalf of Concord Elementary School for a 5th Grade Field Trip to the St. Louis Zoo

Approved the receipt of the Ronald McDonald House Charities grant application on behalf of Concord Elementary.

Approval of the Receipt of Funds from The Dairy Alliance Youth Wellness Program Strive for 35 Program

Approved the receipt of funds from The Dairy Alliance Youth Wellness Program Strive for 35 program.

Approval of the Receipt of the KDE Equipment Assistance Grant on behalf of Reidland Middle School

Approved the receipt of the KDE Equipment Assistance grant.

Shortened School Day for a Student with Special Needs at Reidland Elementary

Approved the request for a shortened school day for a student with special needs at Reidland Elementary, as presented.

Consent Agenda cont'd

Memorandum of Agreement with Midway University

Approved the Memorandum of Agreement with Midway University.

Agreement with BuyBoard National Purchasing Cooperative

Approved the agreement with BuyBoard National Purchasing Cooperative.

West Tennessee Motor Coach Contract Approval

Approved the contract with West Tennessee Motor Coach for a trip for Concord Elementary students to travel to St. Louis, Missouri.

Contract between Hendron Lone Oak Elementary and Lifetouch

Approved the contract between Hendron Lone Oak Elementary and Lifetouch for fall student pictures.

Sales Agreement between McCracken County Public Schools and Transfinder

Approved the sales agreement with Transfinder on behalf of MCPS Transportation Department to optimize bus routing.

Sales Agreement between McCracken County Public Schools and Zonar

Approved the sales agreement with Zonar on behalf of MCPS Transportation Department to optimize bus routing with the use of GPS.

Financial Audit Contract – FY2023

Approved the Financial Audit Contract for FY2023.

Approval of Renovating Preschool Playground at Concord Elementary School

Approved the renovation of the preschool playground at Concord Elementary.

Renewal of Student Accident Insurance Policy

Approved the renewal proposal from MTG for student accident insurance.

Request for Authorization to Accept Proposals for Milling and Paving at Heath Elementary, Heath Middle, and Concord Elementary Schools

Approved the proposals for milling and paving at Heath Elementary, Heath Middle, and Concord Elementary Schools.

Consent Agenda cont'd

Request for Authorization to Accept Proposals for Sealing and Striping the McCracken County High School Campus

Approved the proposals for sealing and striping the McCracken County High School campus.

Revision to the 2022-2023 Salary Schedule

Approved the revisions to the 2022-2023 salary schedule, as presented.

Revision of Job Description

Approved the revision to the job description for College and Career Coach, as presented.

Personal Service Contracts

Approved the personal service contract, as presented.

Annual Report of Corporate Partnerships, Donations, and Sponsorships

Reviewed the annual report of corporate partnerships, donations, and sponsorships.

Request for Use of School Property

Approved the requests for use of school property, as presented.

McCracken County High School Athletic Contest(s) Contracts

Approved the contracts for various athletic events of behalf of McCracken County High School, as presented.

Superintendent and Treasurer Financial Report

Reported on the monthly expenses from the Superintendent's and Treasurer's budgets.

Educational Field Trips

Approved the educational field trips as listed.

<u>SCHOOL</u>	<u>ORGANIZATION</u>	<u>DESTINATION</u>	<u>DATES</u>
MCHS	FCCLA	Denver, CO	7/1 – 7/6
MCHS	Girls Basketball	Pensacola Beach, FL	12/26 – 12/30
LOMS	Gifted & Talented	Washington, DC	3/6/24 – 3/10/24

Educational Field Trips cont'd

PRIOR APPROVAL

<u>SCHOOL</u>	<u>ORGANIZATION</u>	<u>DESTINATION</u>	<u>DATES</u>
MCHS	Boys Basketball	Lexington, KY	3/14 – 3/19
MCHS	Pep Bus	Lexington, KY	3/15
MCHS	Band	Lexington, KY	3/15 – 3/18
MCHS	HOSA	Frankfort, KY	4/14 – 4/16
MCHS	FBLA	Louisville, KY	4/17 – 4/19
MCHS	Culinary	Louisville, KY	4/20 – 4/21

Leave of Absence

Approved the following leaves of absence:

Leave of Absence

Percella Cox – medical leave of absence, effective February 24, 2023 and extending through March 10, 2023

Lisa Neal – medical leave of absence, effective February 28, 2023 and extending through March 13, 2023

Tammy Faulkner-Cornwell – medical leave of absence, effective through the end of the 2022-2023 school year

Madisen Elrod – medical leave of absence, effective April 19, 2023 and extending through May 1, 2023

Denise Smith – medical leave of absence, effective March 14, 2023 and extending through April 10, 2023

Patricia Farmer – medical leave of absence, effective March 13, 2023 and extending through April 21, 2023

Barry Collins – medical leave of absence, effective March 13, 2023 and extending for a period of six weeks to three months

William Hargan – medical leave of absence, effective March 8, 2023 and extending through March 29, 2023

Bailey Wolfe – extension of medical leave of absence, effective through May 1, 2023

Michelle Key-Byas – medical leave of absence, effective March 13, 2023 and extending through March 22, 2023

Crystal McIntosh – medical leave of absence, effective March 20, 2023 and extending through April 10, 2023

Jennifer Hovekamp – maternity leave of absence, effective August 2, 2023 and extending through September 29, 2023

AGREEMENT WITH SCHOOL TRANSPORTATION SYSTEMS, LLC - 144

Motion made by Tiffany Watson and seconded by Sheila Cruse-Johnston to approve the agreement with School Transportation Systems, LLC. Motion carried.

SRO SALARY SCHEDULE FOR 2023-2024 - 145

Motion made by Sheila Cruse-Johnston and seconded by Tiffany Watson to approve the SRO Salary Schedule for the 2023-2024 school year. Motion carried.

APPROVAL OF RFP HEATH ELEMENTARY SCHOOL WALK-IN REPLACEMENTS - 146

Motion made by Sheila Cruse-Johnston and seconded by Tiffany Watson to approve the bid submitted by C&T Design Co., Inc. in the amount of \$96,367.04, for the Heath Elementary School walk-in replacements. Motion carried.

APPROVAL OF RFP HENDRON LONE OAK ELEMENTARY KITCHEN EQUIPMENT, SERVING LINE AND WALK-INS - 147

Motion made by Tiffany Watson and seconded by Alice Shemwell to approve the bid submitted by C&T Design Co., Inc. in the amount of \$257,651.88, for the Hendron Lone Oak Elementary kitchen equipment, serving line, and walk-ins. Motion carried.

APPROVAL OF RFP SERVING LINES - 148

Motion made by Tiffany Watson and seconded by Sheila Cruse-Johnston to approve the bid submitted by C&T Design Co., Inc. in the amount of \$79,215.92, for upgraded serving lines at multiple schools. Motion carried.

REQUEST FOR APPROVAL TO EXECUTE CHANGE ORDER #1 FOR THE HEATH MIDDLE SCHOOL GYMNASIUM HVAC PROJECT - 149

Motion made by Tiffany Watson and seconded by Alice Shemwell to approve Change Order #1 to the Heath Middle School gymnasium HVAC project. Motion carried.

REQUEST FOR APPROVAL TO EXECUTE CHANGE ORDER #3 FOR THE LONE OAK MIDDLE SCHOOL TO LONE OAK INTERMEDIATE SCHOOL RENOVATION PROJECT - 150

Motion made by Alice Shemwell and seconded by Tiffany Watson to approve Change Order #3 for the Lone Oak Middle School to Lone Oak Intermediate School renovation project. Motion carried.

REQUEST FOR APPROVAL TO EXECUTE CHANGE ORDER #4 FOR THE LONE OAK MIDDLE SCHOOL TO LONE OAK INTERMEDIATE SCHOOL RENOVATION PROJECT - 151

Motion made by Sheila Cruse-Johnston and seconded by Tiffany Watson to approve Change Order #4 for the Lone Oak Middle School to Lone Oak Intermediate School renovation project. Motion carried.

REQUEST APPROVAL OF THE HEATH MIDDLE SCHOOL PARKING LOT MILLING AND RESURFACING BG-1 DOCUMENTS - 152

Motion made by Tiffany Watson and seconded by Sheila Cruse-Johnston to approve the Heath Middle School parking lot milling and paving BG-1 documents for submittal to the Division of Facilities Management. Motion carried.

REQUEST APPROVAL OF THE HENDRON LONE OAK ELEMENTARY SCHOOL COOLING TOWER REPLACEMENT BG-4 AND BG-5 DOCUMENTS - 153

Motion made by Alice Shemwell and seconded by Tiffany Watson to approve the Hendron Lone Oak Elementary School cooling tower replacement BG-4 and BG-5 documents for submittal to the Division of Facilities Management. Motion carried.

REQUEST APPROVAL OF THE NEW BUS GARAGE CONSTRUCTION BG-4 AND BG-5 DOCUMENTS - 154

Motion made by Sheila Cruse-Johnston and seconded by Alice Shemwell to approve the new bus garage construction BG-4 and BG-5 documents for submittal to the Division of Facilities Management. Motion carried.

EVALUATION OF SUPERINTENDENT - 155

Motion made by Sheila Cruse-Johnston and seconded by Tiffany Watson to approve the evaluation instrument, as presented. Motion carried.

ORDERS OF THE TREASURER - 156

Motion made by Tiffany Watson and seconded by Alice Shemwell that the Orders of the Treasurer for payment of bills be approved and payment be authorized. Motion carried.

EXECUTIVE SESSION - 157

Motion made by Tiffany Watson and seconded by Alice Shemwell that the Board go into Executive Session to discuss the following business, for the following reasons and under the following exceptions to KRS 61.810:

- 1) To deliberate on the future sale or acquisition of real property pursuant to KRS 61.810(1)(b) because publicity created if the matter is discussed in open session would be likely to affect the value of the property under consideration;
- 2) To discuss collective bargaining negotiations pursuant to KRS 61.810(1)(e) because the board is now negotiating with MCEA on matters of salaries and benefits, and must hear a report from and give instructions to the negotiations team;

Executive Session cont'd

3) To discuss matters concerning personnel pursuant to KRS 61.810(1)(f) because the information discussed might lead to the discipline or dismissal of an individual employee(s);

Motion carried.

RETURN TO REGULAR SESSION - 158

Motion made by Tiffany Watson and seconded by Alice Shemwell that the Board return to regular session. Motion carried.

Chairman Steve Shelby announced that no action was taken in Executive Session.

ADJOURNMENT - 159

Motion made by Tiffany Watson and seconded by Sheila Cruse-Johnston that the meeting adjourn. Motion carried.