

Reidland Elementary School will open at 8:00 a.m.

Please make arrangements to ensure that your child does not arrive at school before 8:00 a.m. The school day will officially

begin at 8:20 a.m. and will end at 3:30 p.m.

The easiest and most efficient method of transporting students to and from school will be through our bus system.

NOTE - School starts at 8:25. If your child arrives on campus after 8:25a.m. he/she must be signed in at the office to receive a "late admission slip". A student signed in after 8:30 a.m. is counted "tardy".

The general attitude of the school is that the school is responsible for the child and responsible to his/her parents, and that the brief hours in school are of such importance to the growth and development of the child that they should be guarded from interruption. The following general rules of procedure offer appropriate safeguards in the interest of the health and safety of children during the time school is responsible for them:

- The circle drive in front of the school is closed to thru traffic from 8:00 to 8:30 a.m. and from 2:45 to 3:30 p.m. in order to accommodate bus arrival and departure. Car-riders will be dropped off at the corner of the front sidewalk and will enter the building through the gym lobby doors. (All adults will enter through the office lobby.)

After 8:25 a.m., a parent must accompany student to the office to be signed in and a tardy slip will be issued.

- Students who come to school on the bus should return home on the bus unless they have a note which has been signed and dated from the parent/guardian and authorized by the principal or office staff. In order to insure the safety and welfare of the student, ***no phone request for transportation changes*** will be honored. Children who do not ride the bus will be dismissed by a third bell in the afternoon and will be released in the gym to the designated person after all buses have left the premises. In order to ensure safety for all concerned, only students and staff should be on the sidewalks surrounding the building until the buses have departed.
- Children are released from school only to their parents or to persons authorized by their parents.
- In case of family dissension (divorce, step-parents, grandparents of separated parents, etc.), the request occasionally comes to prohibit one party of the conflict from taking the child from school. Such requests are honored only if legal status is established.
- In case of emergency, a child is sent home only with the parent or with the adult whom the parent/guardian has identified as an emergency contact.
- If it is necessary for a student to leave school early, he/she must have written permission from the parent. **Phone requests will not be honored.** PARENTS, PLEASE COME TO THE OFFICE FOR YOUR CHILD - DO NOT GO DIRECTLY TO THE CLASSROOM. He/she will then be called by intercom to the office. Also, advanced notification will allow the teacher time to prepare the student for work he/she may miss. ***Students may not be called to be dismissed early after the buses have started loading.***
- Identification may be required if school personnel does not immediately recognize the adult picking up the student.