

McCracken County Public Schools Laptop Usage Agreement	Student Name (Printed) _____ Asset # _____ School: _____
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- Students must be prepared for class by bringing their MacBooks fully charged EVERY day.
- Students are prohibited from personalizing their MacBooks with stickers, markers, etc. that damage the surface of the Macbook. Turning in a MacBook that must be cleaned will result in a reconditioning fee of no less than \$20.
- Laptop cases will be provided unless you have an alternate case/bag approved by designated school staff.
- Students are prohibited from using obscene or inappropriate language and/or materials including screensavers, desktop pictures, etc. on their MacBook.
- It is the student’s responsibility to ensure that there is enough hard drive space available to engage in all educational activities.
- Headphones/ear buds of any kind may only be used in class with teacher permission.
- Downloading music, games, and videos from the Internet or any other source is prohibited during the school day unless it is tied directly to an educational activity and does not violate copyright laws.
- Students MUST abide by the Acceptable Use Policy. All aspects of the Acceptable Use Policy will be enforced with MacBooks.

It is the student’s responsibility to care for the MacBook and ensure that it remains in a safe environment. A \$40.00 Insurance Consortium Membership (ICM) is assessed for a student to take their MacBook off of school grounds. If there is a claim for damage or loss, there is a \$100 deductible to be paid by the student/parent per occurrence. The ICM will cover the academic year, and will be due at the beginning of each school year before a MacBook can leave the campus. **Any balance due from the previous year must be paid prior to this year’s membership. Any accounts with outstanding balances from last year will become day users until the balance is reconciled.**

Power adapters and power extender cables are considered “consumables.” When these items are deemed damaged beyond repair/use, the student/parent is responsible for the replacement cost.

This computer is the property of McCracken County Public Schools and is being loaned to the student only for educational purposes during the academic school year. Students may not deface or destroy this property in any way. The assigned equipment includes:

- MacBook
- Power Adapter with Extender Cable

Inappropriate material on the computer may result in the student losing the right to this computer, disciplinary action, and potential prosecution. The equipment is to be returned to the school on a date determined by McCracken County Public Schools. If the student is suspended, assigned to alternative school, expelled, or withdraws from school the MacBook is to be immediately turned in. Students may also be required to turn in their MacBook for violation of the Acceptable Use Policy. **The student agrees that in the event the MacBook is out of the student’s possession for a period of 48 hours or if the student believes the MacBook has been stolen, the student will immediately notify a school administration and file a police report with the School Resource Officer or the McCracken County Sheriff’s Department. A copy of the police report must be turned in to a school administrator.**

In addition, Student and Parent agree to indemnify McCracken County Public Schools against any claim, suit, or damage occurring during or resulting from student’s possession or use the MacBook, including, but not limited to

any claim for infringement or violation of applicable trademarks and copyrights attributable to student's use of the district's MacBook.

The MacBook may be used only in accordance with the district's policies and rules. Student acknowledges and agrees that the use of the MacBook is a privilege and acknowledges responsibility to protect and safeguard the MacBook and to return the same in good condition and repair.

I acknowledge that I have received, read, and agree to comply with the terms set forth in the Acceptable Use Policy. I further acknowledge that for my child to be eligible to use the MacBook away from school, the MacBook must be insured through the Insurance Consortium Membership. Without insurance coverage on the MacBook, the student will be assigned "day user" and will be limited to in-school use only.

Please select from below.

_____ Day User

The student will have access to the MacBook during the school day, but will not be allowed to take the MacBook off of school grounds or use outside of the regular instructional day.

_____ Take-Home User

The student will be allowed to take the MacBook off of school grounds to use as an instructional resource. In order to be a Take-Home User, a parent/guardian (or student of 18 years of age) must join the Insurance Consortium with an enrollment of \$40.

Consortium membership covers expenses above and beyond the AppleCare warranty for a \$100 deductible per occurrence to be paid by the student/parent.

Please indicate below if you would like for your student to have access to social networking sites outside of school including, but not limited to Facebook.

_____ Yes

_____ No, I do not wish for my child to have access to social networking sites outside of school.

I have received a copy of the Acceptable Use Policy, an informational letter regarding the Insurance Consortium, and have indicated on this form the choice of either Day User or Take-Home User for my child (if under 18 years old).

Parent Signature: _____ **Date:** _____

Student Signature: _____ **Date:** _____

The McCracken County Public Schools Director of Technology reserves the right to revoke a student's permission to take a MacBook off of campus.